REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

August 10, 2023

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson at 2:09pm. Roll was as follows:

Present: Dr. Kevin Bowman, Dr. Pat Anderson, Dr. Jill Griffin, Mr. Mario Sherrell, Mr. Rob Miller, Mr. Todd Dugan

Not in attendance:

RECOGNITION OF VISITORS:

INFORMATIONAL ITEMS
Mrs. Lenger provided the board with an update on our Journeys program. She stated the Pods were emptied this morning by Two Men and a Truck and teachers were working to set up their rooms. She mentioned the building passed city inspection and the lease is finalized with the church. She informed the board that staff would be participating in "Safe from Harm" training at the Salvation Army on Tuesday morning in addition to ALICE training provided by the Alton Police Department in the afternoon. She invited the board to Journeys open house which will be held on August 30, 2023. She mentioned that invitations were sent to surrounding businesses and community members in addition to our district staff.

Mrs. Lenger shared with the board that Region III would be participating in the Oiler Nation Celebration on August 12 from 3-6pm. She stated we would hand out popcorn and information about why good attendance is important. Mrs. Lenger shared with the board that Region III's beginning of the year meeting was held Wednesday, August 9 at Riverbend Family Ministries in Wood River.

DIRECTOR'S REPORT
Financial
Mrs. Lenger informed the board that they would be billed monthly for all tuition services for both programs and all instructional and related services. She stated the administrative bill will be sent out at the beginning of the year. Professional development and any maintenance grant needs would be billed out for the actual expenditures.

Current Programs
Mrs. Lenger provided the board a list of classroom staff in each program and number of students identified by districts. She mentioned the list is changing daily with ongoing registration and district referrals. She stated on the elementary level there are two classrooms-Brown (5 students), Kesler (3 students), at the Jr high school behavioral classroom-Carroll (5/6 students), middle school Autism classroom- Fitzgerald (6/7 students), the life skills program at the EA/WR high school-Tegel (8 students), and Journeys program with three classrooms with a total of 13 students.

Security
Mrs. Lenger shared with the board the increase in security incidents this summer at the Region III office and she is looking to improve the security system. She informed the board that the back window was shot out, someone tried to break into one of the Pod units, two individuals were rummaging through the trash can, and others just on the premises. She stated the alarm notifications are tied to her phone and Katie's phone. She stated that the Alton Police Department has been contacted on several occasions.

ITEMS FOR DISCUSSION AND ACKNOWLEDGEMENT
FY 24 Budget, First Reading

Mrs. Lenger shared with the board the different services in the tuition budget. She stated there are currently 5 teachers and 10 paraprofessionals in the CLIP program, 3 teachers and 5 paraprofessionals in the Journeys program, an interpreter with a student in Bethalto, DHH teacher, VI teacher, and RBT. She informed the board that $15,000 of the cost for the RBT would be billed to the CLIP tuition and then to the districts ~~by the hour.~~ by enrollment. She stated that Dr. Dixon and his staff were reviewing placements and he has decided to send us a RBT with classroom experience. She informed the board she hired a social worker who is currently enrolled in classes to get her school social worker license and she will be supervised by Susan Weshinsky from Wood River Hartford district. She mentioned the social worker will be in Bunker Hill two days a week. She stated she kept Mary Pearson on for Psychology services to support the social worker and will be handling IEPs and writing goals and objectives. She informed the board we have OT/PT and Audiology services. She stated that Kristen, the Audiologist, services 16 area school districts. She also stated they have funds allocated in the budget for a SLP, but we currently do not have anyone. She also mentioned that the ESY expenses are included in the tuition budget.

She reviewed the administrative budget which includes herself, Melinda and Katie as well as the 2% inservice money from the districts. She shared with the board a comparison of FY23 and FY24 and stated there was only a minimal change.

Press Policy Update:First Reading
Mrs. Lenger shared with the board Policy 112 and asked if anyone had any questions or concerns. The board did not have any comments on the proposed changes.
2:80 Governing Board Member Oath and Conduct
2:170 Procurement of Architectural, Engineering, and Land Surveying Services
2:250 Access to Cooperative Public Records
3:10 Goals and Objectives
4:40 Incurring Debt
4:45 Insufficient Fund Checks and Debt Recovery
4:55 Use of Credit and Procurement Cards
4:100 Insurance Management
5:170 Copyright
5:190 Teacher Qualifications
5:230 Maintaining Student Discipline
5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
6:10 Educational Philosophy
6:190 Extracurricular and Co-curricular Activities
6:210 Instructional Materials
6:240 Field Trips and Recreational Class Trips
7:305 Student Athlete Concussions and Head Injuries
8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
8:70 Accommodating Individuals with Disabilities
8:95 Parental Involvement

Administrator and Teacher Salary and Benefits Report SY 2023
She informed the board the Administrator and Teacher Salary and Benefits Report is available and is posted online.

CONSENT AGENDA/ACTION ITEMS
Mrs. Lenger informed the board that she does not have any certified positions to approve under 7.2.1.

Mr. Mario Sherrell moved to approve the consent agenda including the bills, regular board minutes and contracts with non-member districts. Dr. Jill Griffin seconded. Roll call was taken with Members Voting, Yes 6-0

Mr. Mario Sherrell moved to approve the employment of non-certified staff, Sarah Custer.. Dr. Jill Griffin seconded. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

ADJOURNMENT
Dr. Jill Griffin moved to adjourn the meeting at 2:35pm. Mr. Todd Dugan seconded. Motion carried with Members Voting, Aye-6, Nay-0.

NEXT MEETING
The next meeting for the Region III Executive Board will be held on Wednesday, September 20, 2023 at 10:00 am.

Respectfully Submitted,

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

September 20, 2023

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson at 10:17am. Roll was as follows:

Present: Dr. Jill Griffin, Mr. Rob Miller, Mr. Todd Dugan Dr. Kevin Bowman, Dr. Pat Anderson (virtual),

Not in attendance: Mr. Mario Sherrell

RECOGNITION OF VISITORS:

INFORMATIONAL ITEMS
Mrs. Lenger thanked all the board members who attended the Journeys open house on August 30th. She stated those in attendance included students and their families, church members, district staff, board members, and the Mayor of Alton, Mr. David Goins. She informed the board that the Mayor invited the Journeys students and staff to City Hall for a tour and they are going on Friday. The staff appreciated all the support from the board members and the community. She mentioned that the students are walking to the Salvation Army for PE and it has been very positive.

Mrs. Lenger informed the board that Madison County Institute day is coming up on October 6, 2023 and EAWRHS will host this event. Several presenters are scheduled and include district staff and teachers, Luis Rodriguez, Attorney at Engler Law, outside agencies like Refuge4Kids and SOAR. She mentioned that staff from Bethalto, Wood River-Hartford, EA/WRHS, and Region III would be attending. She stated for next year's institute day she would like the districts to participate in training together. Dr. Jill Griffin mentioned that it would be difficult to arrange all districts participating together since two of our districts are in a different county and their institute day is at a different time. Mrs. Lenger stated it would be great for all the district's special education staff to come together for training. Dr. Griffin thought it would be easier for staff to come together on an early release day instead of the institute day.

Mrs. Lenger shared with the board that she received a phone call from Madison County Employment and Training Department about a grant they are writing that supports students in alternative placements. They are going to include our two seniors at Journeys in the grant program. The Employment and Training Department are also discussing how to support our program moving forward. Mrs. Lenger shared with the board her goal of improving transition programming for students after graduation and she is hoping this is a step in the right direction.

Mrs. Lenger shared with the board the CPI Tidbits Newsletter that Kim Hood shared with our staff. It discussed using positive statements with students and avoiding negative language. She stated Kim will be sharing these "tidbits" with staff monthly.

DIRECTOR'S REPORT
Current Programs
Mrs. Lenger provided the board an update on students in each program by classroom teacher. She mentioned we haven't added many students since the beginning of the year, but is hearing of referrals coming our way. She stated on the elementary level there are two classrooms-Brown (5 students), Kesler (4 students), at the Jr high school behavioral classroom-Carroll (5 students), middle school Autism classroom- Fitzgerald (7 students), the life skills program at the EAWR high school-Tegel (9 students), and Journeys program with three classrooms with a total of 12 students. She mentioned that it was an easier transition for our Journeys staff with having a smaller group of students, but now the staff has a routine is ready for additional students

Professional Goals
Mrs. Lenger shared with the board her professional goals for this school year. She stated she would like to call the Joint Committee back together to review and improve the evaluation process and add an administrator input form for staff that is housed in a district. She mentioned that the form would be filled out by an administrator or staff member that works with the staff within the district, since she isn't with them on a regular basis. She wants to improve summative data collection to help look at the programs as a whole in order to develop a strategic plan. She also wants to improve transition planning for students.

FOR DISCUSSION AND ACKNOWLEDGEMENT
FY 24 Budget, 2nd Reading
Mrs. Lenger shared the budget with the board for the second reading.

Press Policy Update:First Reading
Mrs. Lenger shared with the board Policy 112 for the second reading.
2:80 Governing Board Member Oath and Conduct
2:170 Procurement of Architectural, Engineering, and Land Surveying Services
2:250 Access to Cooperative Public Records
3:10 Goals and Objectives
4:40 Incurring Debt
4:45 Insufficient Fund Checks and Debt Recovery
4:55 Use of Credit and Procurement Cards
4:100 Insurance Management
5:170 Copyright
5:190 Teacher Qualifications
5:230 Maintaining Student Discipline
5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
6:10 Educational Philosophy
6:190 Extracurricular and Co-curricular Activities
6:210 Instructional Materials
6:240 Field Trips and Recreational Class Trips
7:305 Student Athlete Concussions and Head Injuries
8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
8:70 Accommodating Individuals with Disabilities
8:95 Parental Involvement

Joint Agreement Revision
A copy of the Joint Agreement was shared with the board noting there were no language revisions, only a revision to add Bunker Hill as a member.

CLOSED SESSION
Mr. Rob Miller moved to enter into closed session at 10:32 a.m. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 5-0. Motion carried. Dr. Jill Griffin moved to come out of closed session at 10:40 a.m. Dr. Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes, 5-0. Motion carried.

CONSENT AGENDA/ACTION ITEMS
Dr. Jill Griffin moved to approve the consent agenda including the bills and regular board minutes. Dr. Kevin Bowman seconded. Roll call was taken with Members Voting, Yes, 5-0.

Dr. Kevin Bowman moved to approve the closed board meeting minutes from January 2023-June 2023 stay closed. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Dr. Jill Griffin moved to approve the employment of certified staff, Jenna Massey, SLP. Mr. Todd Dugan seconded. Roll call was taken with Members Voting, Yes, 5-0. Motion carried.

Mr. Todd Dugan moved to approve the Region III FY24 Budget. Dr. Jill Griffin seconded. Roll call was taken with Members Voting, Yes, 5-0.

Dr. Jill Griffin moved to approve Press Policy 112 as presented. Dr. Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Dr. Jill Griffin moved to approve adding Bunker Hill CUSD as a member district to Region III Special Education Cooperative's Joint Agreement effective July 1, 2023. Dr. Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

ADJOURNMENT
Dr. Jill Griffin moved to adjourn the meeting at 2:35pm. Dr. Pat Anderson seconded. Motion carried with Members Voting, Aye-5, Nay-0.

NEXT MEETING
The next meeting for the Region III Executive Board will be held on Wednesday, October 18, 2023 at 10:00 am.

Respectfully Submitted,

Katie Wieckhorst

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE
PUBLIC HEARING MEETING
SEPTEMBER 20, 2023

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson, at 10:13 am. Roll call was as follows:

Present: Dr. Jill Griffin, Mr. Rob Miller, Mr. Todd Dugan, Dr. Kevin Bowman, and Dr. Patrick Anderson(virtual)

Not Present: Mr. Mario Sherrell

PUBLIC COMMENT
There were no visitors present for public comment

FINANCIAL
Mrs. Lenger presented the FY 2024 Region III Special Education Budget.

ADJOURNMENT
Dr. Jill Griffin moved to adjourn the meeting at 10:17 am. Mr. Todd Dugan Seconded. Motion carried with Members Voting, Aye-5, Nay-0.

Respectfully submitted,
Katie Wieckhorst
Katie Wieckhorst, Board Secretary

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE
GOVERNING BOARD MEETING MINUTES
SEPTEMBER 21, 2023

The meeting was called to order by Mr. Rob Miller, Chairperson at 6:06 pm. Roll Call was as follows:

Present: Mr. Kevin Bowman, Southwestern District 9
Donna Loy, Southwestern District 9
Dr. Patrick Anderson, Wood River Hartford District 15
Amy Allen, Wood River Hartford District 15
Mr. Mario Sherrell, East Alton District 13
Margaret Foiles, East Alton District 13
Mr. Rob Miller, East Alton Wood River District 14
Melissa Bartels, East Alton Wood River District 14
Mr.Todd Dugan, Bunker Hill District 8
Julie Fulton, Bunker Hill District 8

Not Present: Dr. Jill Griffin and Todd Meiser, Bethalto District 8

Mrs. Lenger opened by sharing the number of students in all our programs last year was 43. She shared that Journeys had 5 graduates with 55 total graduates overall. She informed the board about the Journeys move to First Presbyterian Church in Alton. She mentioned construction started in May and was complete in time for the students to start on August 21, 2023. She stated they currently have 3 classrooms with 12 students. She mentioned they will be taking a field trip on Friday to City Hall. She thanked the board for supporting the program and success of students.

Ms. Donna Loy moved to approve the August 2023-June 2023 minutes and past actions of the Region III Special Education Executive Board as presented. Ms. Amy Allen seconded the motion. Roll call was taken with members voting Yes 5-0. Motion carried.

Mrs. Lenger presented the FY 24 Budget. There were no questions. Ms. Amy Allen made a motion to approve the FY 24 Budget as presented. Ms. Melissa Bartels seconded the motion. Roll Call was taken with members voting Yes 5-0. Motion carried.

Ms. Melissa Bartels moved to adjourn the meeting at 6:12 pm. Ms. Amy Allen seconded. Motion carried with members voting Aye 5, Nay-0.

Respectfully submitted,
Katie Wieckhorst
Katie Wieckhorst, Board Secretary

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

October 18, 2023

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson at 10:02am. Roll was as follows:

Present: Mr. Rob Miller, Mr. Todd Dugan Dr. Kevin Bowman, Dr. Pat Anderson

Not in attendance: Dr. Jill Griffin, Mr. Mario Sherrell

RECOGNITION OF VISITORS:

INFORMATIONAL ITEMS
Mrs. Lenger informed the board that Journeys has started a new program to teach students the positive outcomes of giving back to the community. Students are able to bring in donations or are able to purchase items with their points for the Crisis Food Center. Every Friday, two students are chosen and will get to deliver the items with a staff member to the center.

Mrs. Lenger stated that district LEA determinations sent out by the state and all the districts met the necessary requirements for implementing IDEA. She stated that the district coordinators and herself will begin looking at areas for improvement. Two of the areas they will be looking at is the graduation rate and early childhood service delivery setting. Mr. Miller asked Mrs. Lenger if she was aware that graduation determinations are scheduled to change in the school year 2024-2025. Mrs. Lenger stated she was aware and her understanding is only students in a transition program will no longer be counted. She mentioned she had a discussion with Paula Bradford, the transition specialists for the ROE, in regards to this. She also mentioned at the coordinators meeting they will be reviewing the LEA determinations in addition to reviewing IEP form completion and procedures.

Mrs. Lenger shared with the board the CPI Tidbits Newsletter that Kim Hood shared with our staff. She stated she would share it with the coordinators to share with their staff.

Mrs. Lenger informed the board that East Alton is providing the food service at Journeys this year. She wanted to thank Matt Stimac and Erica Powers for being so accommodating and easy to work with. She mentioned that Tracy, Journeys custodian, was hired to pick up lunches for the Journeys program and when he is unavailable Katie has been filling in.

Mr. Rob Miller wanted to take a moment and thank Messina Lenger and Katie Wieckhorst for making the Institute day at East Alton Wood River high school a success. Mrs. Lenger wanted to recognize Gerry Mattix-Wand, IT Director at the high school, for all his hard work and everything running smoothly.

DIRECTOR'S REPORT
Personnel
Mrs. Lenger informed the board she continues to have two full time paraprofessional positions open. She stated we are needing to fill one paraprofessional at the elementary level. She is currently utilizing a substitute to fill in with staff absences. Mrs. Lenger stated the substitute is only available four days a week. The substitute is a previous employee and she would like for her to have a more permanent position therefore, she will be asking for approval to employ the substitute at FTE .80.

Financial
Mrs. Lenger shared a budget update to show what percentages of the budgeted amounts have been spent thus far. She mentioned she will be sharing this information every month. Mr. Miller expressed his concern about the supply line budget for each of our CLIP and Journeys programs. Mrs. Lenger stated there are certain areas of the budget they will be able to move around to balance the budget out. She also stated that most of the supplies are purchased at the beginning of the year.

Current Programs
Mrs. Lenger provided the board an update on students in each program. She mentioned a Southwestern student moved out of the district, but a Bethalto student will be starting in a few weeks.

FOR DISCUSSION AND ACKNOWLEDGEMENT
Auditor's Report, Extension Requested
Mrs. Lenger informed the board that the Auditor has requested an extension of the deadline for the audit submission. She stated that it is expected on October 16,2023 and will be presented to the board in November.

ALOP Grant
Mrs. Lenger shared with the board that the ALOP grant for Journeys was approved. She mentioned it is an alternative learning grant which allows us to accept administratively placed students. It is not a funded grant. The state recommends that they continue to submit the application in case it becomes a funded grant.

IT Company
Mrs. Lenger shared with the board that Region III currently uses an IT company, Computerease, for its backup service and IT support. She stated that the quality of customer service is inadequate and the rates for support have gone up. She informed the board she has been working with Jay Stemmley at looking at other options.

Reimbursement for Tuition
Mrs. Lenger wanted to discuss the possibility of offering tuition reimbursement to paraprofessionals. She stated she currently has six paraprofessionals in a special education teaching program, two of which have scholarships. She mentioned that Region III will not have a need for six teachers, but our cooperating districts could benefit from them. She stated they are all great employees and will be great teachers. She informed the board that the current CBA states:
11.15 Reimbursement for Tuition
Upon written approval of an accredited college course by the Director, the tuition costs for one class shall be reimbursed to certified staff with four full years of service. Such reimbursement shall not exceed one class every other year per teacher and a total of $1000.00.
Mr. Miller asked if there would be any requirements for them to stay employed with Region III. Mrs. Lenger stated that for the minimal amount they would be reimbursing it would be difficult to make them commit. She stated she would like to start offering this to paraprofessionals in January. The reimbursement would occur after July 1.

CONSENT AGENDA/ACTION ITEMS
Dr. Kevin Bowman moved to approve the consent agenda including the public hearing minutes, regular board minutes, closed session minutes, Governing Board minutes, and bills . Dr. Pat Anderson seconded the motion. Roll call was taken with Members Voting, Yes, 4-0.

Mrs. Lenger stated that we are doing some security updates. She stated our parking lot lights currently do not light. Pointer Electric submitted a bid but also informed us of a grant offered by Ameren to cover a majority of the cost to update the outdoor as well as all interior lighting. Our cost for the lighting is $900.00 and Ameren will cover $15,000 with the grant. She stated we are updating the camera on our keypad, installing a siren to deter traffic around the building, and adding a keypad at Journeys. She informed the board the company doing this work is Tech Electronics. Mr. Todd Dugan moved to approve the Maintenance Project Grant application as presented. Dr. Pat Anderson seconded. Roll call was taken with Members Voting, Yes, 4-0.

Dr. Kevin Bowman moved to approve the hiring of Nicky Clowers as a permanent sub with an FTE of .80. Mr. Todd Dugan seconded the motion. Roll call was taken with Members Voting, Yes, 4-0.

ADJOURNMENT

Dr. Kevin Bowman moved to adjourn the meeting at 10:40am. Dr. Pat Anderson seconded. Motion carried with Members Voting, Aye-4, Nay-0.

NEXT MEETING

The next meeting for the Region III Executive Board will be held on Wednesday, November 15, 2023 at 10:00 am.

Respectfully Submitted,

K Wieckhorst

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

November 15, 2023

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson at 10:08am. Roll was as follows:

Present: Dr. Jill Griffin, Mr. Rob Miller, Mr. Todd Dugan Dr. Kevin Bowman, Dr. Pat Anderson

Not in attendance: Mr. Mario Sherrell

RECOGNITION OF VISITORS: Donna Haget, CPA with Dennis Rose and Associates, P.C.

INFORMATIONAL ITEMS
Mrs. Lenger informed the board that Region III is organizing an Adopt a Family program this year for Region III students. Klaudia Taul, a paraprofessional in the CLIP program, agreed to run the program. Mrs. Lenger stated that several families have submitted forms for assistance.

Mrs. Lenger shared with the board the CPI Tidbits Newsletter that Kim Hood shared with our staff. She stated she will forward the information to the coordinators to share with their staff. Mrs. Lenger asked if the information is shared within their districts.

Mrs. Lenger informed the board that the RIF and Joint committee met on Tuesday to start reviewing the RIF procedure, evaluation forms and process and will continue to meet over the upcoming months. The next meeting is scheduled for January 2024.

Mrs. Lenger informed the board that the IAASE Winter Conference would be held in Champaign this year instead of Springfield and all coordinators plan on attending. The Conference will take place February 21-23, 2024 at the Illinois Conference Center. She mentioned that the coordinators are discussing renting a Vrbo instead of hotel rooms to save money. Dr. Griffin mentioned that the IASA is talking about moving from Springfield also.

AUDIT REPORT
Mrs. Donna Haget summarized the Fiscal Year 23 Audit. She stated there were no issues with the audit. There wer no questions.

DIRECTOR'S REPORT
Financial
Mrs. Lenger provided the budget update. The percentage of funds expended in each area of the budget is reported. She stated she is keeping a close eye on CLIP/Journeys supply budgets, but overall we are on target for this time of the year.

Personnel
Mrs. Lenger informed the board she continues to look for substitutes and has asked her staff to share information with anyone they feel would be a good fit for our programs. Dr. Anderson suggested reaching out to local Universities to see if they have any students graduating in December that would be interested in subbing. Dr. Bowmen suggested we send our postings out to our cooperating districts to post on their websites. Mrs. Lenger also informed the board the RBT resigned but she has a meeting today with another prospect for the position. She mentioned she has a current teacher interested in the behavior coach position for the next school year. She stated the teacher is great at behavior intervention. Mrs. Lenger also stated she is still looking for paraprofessionals. She mentioned she is very pleased with the Social Worker, SLP and OT she hired for this year and they are doing a great job.

Current Programs
Mrs. Lenger provided an enrollment update. She mentioned that there are currently a total of 44 students between all the programs. She stated there has been some movement of students at Journeys with the addition of a few students and the moving of one student out of district.
Mrs. Lenger reported to the board that the current OT caseload is very high. She stated that the new OTR, Kara Wolters, is working very hard with all COTAs to look at students they are dismissing and how they can service students differently. The COTAs are starting to work in groups and push into classrooms which is going well. Mrs. Lenger informed the board she may need to hire another COTA a couple of days a week. She mentioned they are starting to look at numbers to see what the need is. Dr. Griffin asked how overtime worked in this situation. Mrs. Lenger stated they are only working the hours the students are in attendance. Mrs. Lenger mentioned they are currently servicing 10-13 students a day.

FOR DISCUSSION AND ACKNOWLEDGEMENT
Memorandum of Agreement
Mrs. Lenger informed the board she will be asking for approval of an agreement with the union to provide $1000 reimbursement every other year for approved courses for non-certified staff working to receive their teaching degree as discussed last month. Mrs. Lenger stated the language is the same as certified staff except years of experience. In the current contract it states that certified staff have to have 4 years with Region III and in the MOA it states non-certified staff would have to have 2 years with Region III. Mr. Miller asked Mrs. Lenger how many certified staff request the tuition reimbursement and Mrs. Lenger stated she can't remember the last time reimbursement was requested.

CLOSED SESSION
Dr. Kevin Bowmen moved to go into closed session at 10:31 a.m. Dr. Pat Anderson seconded the motion. Roll call was taken with Members Voting, Yes, 5-0. Motion carried. Dr. Kevin Bowmen moved to come out of closed session at 10:35 a.m. Mr. Todd Dugan seconded. Roll call was taken with Members Voting, Yes, 5-0. Motion carried.

CONSENT AGENDA/ACTION ITEMS
Dr. Kevin Bowman moved to approve the consent agenda including the regular board minutes and monthly bills. Dr. Pat Anderson seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Dr. Jill Griffin moved to approve the FY23 Annual Financial Report. Mr. Todd Dugan seconded. Roll call was taken with Members Voting, Yes, 5-0.

Mr. Todd Dugan moved to approve the Memorandum of Agreement as presented. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

ADJOURNMENT
Dr. Kevin Bowman moved to adjourn the meeting at 10:52am. Mr. Todd Dugan seconded. Motion carried with Members Voting, Aye-5, Nay-0.

NEXT MEETING
The next meeting for the Region III Executive Board will be held on Wednesday, December 20, 2023 at 10:00 am.

Respectfully Submitted,

K Wieckhorst

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

December 20, 2023

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson at 10:09am. Roll was as follows:

Present: Dr. Jill Griffin, Mr. Rob Miller, Mr. Todd Dugan Dr. Kevin Bowman, Dr. Pat Anderson

Not in attendance: Mr. Mario Sherrell

RECOGNITION OF VISITORS: No visitors attended the meeting.

INFORMATIONAL ITEMS
Mrs. Lenger informed the board that the Region III Adopt A Family program was a success. There were 13 families who participated and 21 students and their parents were provided gifts.

Mrs. Lenger shared with the board the CPI Tidbits Newsletter to share with their staff members.

Mrs. Lenger reminded the board that the FY24 IDEA Excess Cost Application is due January 15, 2024. She shared the link with the board to access the application. She let the districts know if they needed help, Region III could assist them in the process.

Mrs. Lenger shared with the board that Brittney Carroll's classroom was the winner of the pizza party for the door decorating contest. She stated the class wrote a song during music therapy about winning the pizza party. Mrs. Lenger shared a clip of the video.

DIRECTOR'S REPORT
Financial
Mrs. Lenger provided the budget update. The percentage of funds expended in each area of the budget is reported. She stated she is keeping a close eye on CLIP/Journeys supply budgets, but also noted under the administrative budget service/rental area we are currently at 73%. This amount includes several one time payments, i.e. the Auditor's report bill and the full insurance payment so she is not concerned about going over budget.

Personnel
Mrs. Lenger informed the board she will be moving one of the paraprofessionals to the Lewis and Clark Elementary building from the junior high program. She stated that all the referrals she is receiving are for the classroom at the elementary building. Mrs. Lenger mentioned she will continue to look for a paraprofessional to fill this position. Mrs. Lenger reminded the board that the number of students needing Occupational Therapy services is on the rise. She mentioned that our COTA's are providing services to as many as 13 students a day. She stated the OT is working on providing push in and group services to students. She informed the board she would be asking for approval of a part time COTA for 3 days a week. Mrs. Lenger stated she had a conversation with the COTA who is currently working 2 days a week about going full time, but she stated she was not interested. Mrs. Lenger mentioned it is never an issue receiving applicants for the COTA positions.

Current Programs
Mrs. Lenger provided an enrollment update. She mentioned that there are currently a total of 47 students between all the programs. She stated she anticipated that the classrooms at the Journeys program would be at full capacity, but they are not. They currently have one classroom of 6 students, one classroom of 5 students and the last classroom has 4 students.

ITEMS FOR DISCUSSION AND ACKNOWLEDGEMENT

Press Policy Update Issue 113, First Reading

Mrs. Lenger stated she had a question about policy 4.10 regarding the adoption of a levy. She stated she was planning on taking this policy out since it didn't pertain to the cooperative, but she mentioned she received an email from Press stating they were deleting this from our update since it does not pertain to cooperatives. Mrs. Lenger stated on Policy 4:30 Revenue and Investments, Region III no longer has investments, but the chairman suggested leaving it in just in case we were to have investments in the future. Mrs. Lenger recommended that on Policy 7:270 Administering Medicines to Students that the cooperative not maintain a supply of undesignated oxygen tanks.

CONSENT AGENDA/ACTION ITEMS

Dr. Kevin Bowman moved to approve the consent agenda including the regular board minutes and monthly bills. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Mr. Todd Dugan moved to approve the hiring of a COTA 3 days a week. Dr. Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

ADJOURNMENT

Dr. Jill Griffin moved to adjourn the meeting at 10:25am. Dr. Kevin Bowman seconded. Motion carried with Members Voting, Aye-5, Nay-0.

NEXT MEETING

The next meeting for the Region III Executive Board will be held on Wednesday, January 17, 2024 at 10:00 am.

Respectfully Submitted,

KWieckhorst

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

January 17, 2024

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson at 10:05am. Roll was as follows:

Present: Dr. Jill Griffin, Mr. Monty Aldrich, Mr. Rob Miller, Dr. Kevin Bowman, Dr. Pat Anderson

Not in attendance: Mr. Todd Dugan

RECOGNITION OF VISITORS: No visitors attended the meeting.

CONSENT AGENDA/ACTION ITEMS
Mrs. Lenger informed the board she deleted action item 7.2 Approve Employment of COTA, FTE 0.6 because the candidate declined the position because she would have to take a cut in pay.

Dr. Pat Anderson moved to approve the consent agenda including the regular board minutes and monthly bills. Mr. Monty Aldrich seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Dr. Pat Anderson moved to approve the Treasurer's Bond with an effective date of February 16, 2024. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Dr. Pat Anderson moved to approve the closed board meeting minutes from July 2023-December 2023 stay closed. Mr. Monty Aldrich seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Mr. Monty Aldrich moved to approve Klaudia Taul's, paraprofessional, FMLA request for maternity leave beginning March 15, 2024 through the remainder of the school year. Dr. Pat Anderson seconded the motion. Roll call was taken with Members Voting, Yes 5-0.

INFORMATIONAL ITEMS
Mrs. Lenger shared with the board an email she received from the coordinator at Hillsboro school district recognizing Kristy Duckels. Kristy evaluated one of their students and provided the IEP team with information which the family shared with the student's doctor. This student was originally told he was not going to be able to drive, but because of Kristy's insight and knowledge of state laws, he will be able to receive his drivers license.

Mrs. Lenger shared with the board the CPI Tidbits Newsletter to share with their staff members.

DIRECTOR'S REPORT
Financial
Mrs. Lenger provided the budget update. The percentage of funds expended in each area of the budget is reported.

Personnel
Mrs. Lenger informed the board she moved one of the paraprofessionals at Lewis and Clark Jr. High to Allie Kesler's classroom in the Lewis and Clark Elementary building. She stated she placed one student in that classroom, however, that student was only with us for 8 days. She also stated that a Wood River student who was planning to be placed in the same classroom is making progress in his current classroom and will not need our services. She informed the board that she plans to keep the paraprofessional in the elementary classroom and will move staff as needed.

She stated that she has called a new candidate for the COTA position and is awaiting a response.

Current Programs
Mrs. Lenger provided an enrollment update. She mentioned that there are currently a total of 46 students between all the programs. She stated we have lost a few students due to them moving out of the district. She stated she is starting to look at the needs for next school year. She has been discussing a transition classroom at the high school with Rob and Emily. Dr. Griffin asked Mrs. Lenger how many students she has in the 18-22 age range for the transition classroom. Mrs. Lenger stated she will have 4 new students and the 2 students currently placed at Bethalto University. She mentioned the 2 students placed at Bethalto University have one more year in the transition program. Mrs. Lenger stated she would be discussing with districts their ideas on placement for next school year. Dr. Griffin offered Bethalto University for one of the two students currently placed there for next year too.

ITEMS FOR DISCUSSION AND ACKNOWLEDGEMENT
Press Policy Update Issue 113, Second Reading
Mrs. Lenger wanted to note that policy 4.10 regarding the adoption of a levy, was removed by Press because it doesn't pertain to the cooperative. She mentioned on Policy 5.250 we will be noting that we have less than 50 employees so the subhead regarding the child extended bereavement leave will be deleted. She is also recommending the default language for Policy 6.230 on the Library Media Program. On Policy 7.190 on student behavior, Mrs. Lenger is recommending the default language answer to question one, which would expand the notification duty to include drug-related incidents and battery of a staff member. Mrs. Lenger stated she has left some of the policies in place in case there is a need in the future at our Journeys program.

ADJOURNMENT
Dr. Pat Anderson moved to adjourn the meeting at 10:19am. Mr. Monty Aldrich seconded. Motion carried with Members Voting, Aye-4, Nay-0.

NEXT MEETING
The next meeting for the Region III Executive Board will be held on Wednesday, February 21, 2024 at 10:00 am.

Respectfully Submitted,

K Wieckhorst

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

February 21, 2024

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson at 10:03am. Roll was as follows:

Present: Dr. Jill Griffin, Mr. Monty Aldrich, Mr. Rob Miller, Mr. Todd Dugan, Dr. Kevin Bowman, Dr. Pat Anderson

Not in attendance:

RECOGNITION OF VISITORS: No visitors attended the meeting.

INFORMATIONAL ITEMS
Mrs. Lenger shared with the board that she recognized Jenna Brown, 1st year teacher, for how she handled a sensitive issue with one of her students. Mrs. Lenger mentioned she received a phone call from Dr. Anderson stating that Ms. Brown is very professional and caring and wants what is best for her students.

Mrs. Lenger shared with the board the CPI Tidbits Newsletter to share with their staff members. She stated she is receiving positive feedback from her staff.

DIRECTOR'S REPORT
Financial
Mrs. Lenger provided the budget update. The percentage of funds expended in each area of the budget is reported. She stated she is still keeping a close eye on the supply budgets for CLIP and Journeys. She noted that $29,000 has been expended for professional development thus far. She mentioned that Kara Williams, OTR, wants to improve the OT program and is very knowledgeable in this area.

Personnel
She informed the board that she has had to move some employees around to cover some challenging situations in classrooms.
She also mentioned she is starting to look at the needs for next school year. She stated she will have a Kindergarten classroom which will be housed at Bethalto consisting of 4 Bethalto students and 2 students from Bunker Hill. She plans to have a Transition classroom and is considering housing the classroom at Journeys to save money on rent. She stated she will need to add two more teachers to cover these programs, but mentioned the fifteen paraprofessionals on staff will cover the needs for all programs.

Current Programs
Mrs. Lenger provided an enrollment update. She mentioned that they currently have a Journeys student who is considering dropping out of school. The staff is working diligently to support the student to stay in school.

ITEMS FOR DISCUSSION AND ACKNOWLEDGEMENT
Seniority List 24-25 School Year
Mrs. Lenger provided the board with Region III's seniority list for their review. She also stated she shared the list with the Union.

Reduction In Force
Mrs. Lenger informed the board that there will not be a need for issuing a reduction in force. She mentioned that she will need to add two teachers for next year. She also stated she will be asking for approval to hire a part-time COTA for the remainder of this year and will continue with us next school year. Dr. Griffin asked if the teaching positions have been posted yet. Mrs. Lenger informed her they had, but she has plans to move a couple of

paraprofessionals to teaching positions for the next school year once they complete their schooling. Dr. Griffin mentioned that representatives from McKendree University were speaking to staff today about their fast track program to become a teacher.

Administrative Staff Salaries
Mrs. Lenger provided the board with some options for the administrative staff salary increases. She stated she has evaluated the administrative staff and set goals with them. She stated she will be asking for 3% increases for the bookkeeper and the administrative assistant. She also stated she will be requesting that Katie's phone bill be reimbursed to her monthly. She stated that Katie actively monitors the alarm system and takes phone calls before and after hours for employees calling off and arranging for substitutes. Mr. Miller asked if Region III was negotiating this year and Mrs. Lenger informed him that we have negotiations next school year.

Director's Evaluation and Contract
Mrs. Lenger informed the board she has her evaluation and contract as an action item.

CLOSED SESSION
Dr. Pat Anderson moved to enter into closed session at 10:18 a.m. Dr. Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes, 6-0. Motion carried. Dr. Kevin Bowman moved to come out of closed session at 10:48 a.m. Mr. Rob Miller seconded the motion. Roll call was taken with Members Voting, Yes, 6-0. Motion carried.

CONSENT AGENDA/ACTION ITEMS
Dr. Pat Anderson moved to approve the consent agenda including the regular board minutes and monthly bills. Mr. Todd Dugan seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

Dr. Kevin Bowman moved to approve the employment of part-time COTA, Alyson Varble, with an FTE of 0.6. Dr. Pat Anderson seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

Dr. Pat Anderson moved to approve the Press Policy Update 113. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

Mr. Todd Dugan moved to approve the Memorandum of Agreement, Sick Day Donation to Paraprofessional who suffered a catastrophic illness. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes 6-0.

Mr. Todd Dugan moved to approve the administrative stipend increase of $2000.00 for Kim Hood, program facilitator for Journeys, plus she will receive the certified staff schedule step plus $200.00 for the 24-25 school year. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

Dr. Jill Griffin made a motion to approve a 3% increase in Messina Lenger's salary and extend her contract for one year effective July 1, 2024. Dr. Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

Dr. Jill Griffin moved to approve a 3% increase in the Administrative Assistant, Katie Wieckhorst, pay and reimbursement of her phone bill monthly effective July 1, 2024. Mr. Todd Dugan seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

Dr. Pat Anderson moved to approve a 3% increase in the Bookkeeper, Melinda Kroeger, pay effective July 1, 2024. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

ADJOURNMENT
Dr. Pat Anderson moved to adjourn the meeting at 10:58am. Dr. Jill Griffin seconded. Motion carried with Members Voting, Aye-6, Nay-0.

NEXT MEETING
The next meeting for the Region III Executive Board will be held on Wednesday, March 20, 2024 at 10:00 am.

Respectfully Submitted,

Katie Wieckhorst

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

March 20, 2024

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson at 10:04am. Roll was as follows:

Present: Dr. Jill Griffin, Mr. Monty Aldrich, Mr. Rob Miller, Mr. Todd Dugan, Dr. Pat Anderson

Not in attendance: Dr. Kevin Bowman

RECOGNITION OF VISITORS: No visitors attended the meeting.

INFORMATIONAL ITEMS
Mrs. Lenger shared with the board that she recognized Allie Kesler for remaining calm and administering the heimlich maneuver on a student who was choking. Dr. Anderson stated he would like to have the district recognize her too for saving the student's life.
Mrs. Lenger shared with the board the CPI Tidbits Newsletter to share with their staff members. She stated she is receiving positive feedback from her staff.

DIRECTOR'S REPORT
Financial
Mrs. Lenger provided the budget update. The percentage of funds expended in each area of the budget is reported. She stated that nearly all budgeted amounts for Professional Development have been expended. She informed the board that staff has requested the opportunity to use funds for programs outside of what the cooperative has offered.

Personnel
Mrs. Lenger stated she will be discussing a few possible options for positions for next school year later in the meeting. She mentioned she is trying to make it to the end of this year with the current staff members.

Current Programs
Mrs. Lenger provided an enrollment update. She mentioned that they currently have 46 students enrolled between the CLIP program and Journeys. She stated a student from Bethalto was just placed at Journeys. She informed the board that there are 2 students graduating from Journeys this year with one of those students completing his coursework at the end of this week. She mentioned that she has received a referral for a Southwestern student to be placed at Journeys as well. The total enrollment at Journeys will then be 17 students. Mrs. Lenger stated that the need was at the middle school level this year and she tries to keep classroom sizes at 6 students.

ITEMS FOR DISCUSSION AND ACKNOWLEDGEMENT
Behavior Coach Position
Mrs. Lenger stated that she has been unable to fill the behavior coach position. She also stated she has been utilizing a RBT provided through Dr. Dixon. She mentioned that the cooperative is working with its third RBT, but they are not filling our needs and they do not have the skills to offer support to our district students and staff. She mentioned to the board that she had a conversation with the coordinators about Niles Township School district hiring BCBA's. She stated the BCBA's provide training to paraprofessionals to become RBT's. The BCBA's provide the 5% supervision over the RBT's and the necessary support to the district. She stated the paraprofessionals who received the RBT training certificate improved their skills, and were compensated with a pay increase of $1.00. She informed the board that she would like to explore this option and post a job opening for a BCBA for next school year. She would like to open the RBT training to all paraprofessionals within the cooperative and cooperating districts. She stated the BCBA position would replace the behavior coach position that we have been unable to fill. Mrs. Lenger informed the board she has looked at how other districts are handling the BCBA position. She stated

the BCBA's in Missouri are being placed on the certified salary schedule, but are not eligible for TRS, however they would be eligible for IMRF. Mr. Miller asked how this would affect our relationship with Dr. Dixon. Mrs. Lenger stated she had a discussion with Dr. Dixon regarding the hiring of a BCBA and he mentioned he could support us with providing one. She stated she was going to have this conversation with the coordinators too, but she mentioned to the Board and Dr. Dixon it is harder to work with someone who is contracted than a district employee. She stated the three RBT's Dr. Dixon has provided to the cooperative have not been successful in our programs. Dr. Griffin supported the idea of the cooperative hiring their own BCBA. Mrs. Lenger provided the board with the previous behavior coach's salary to show a comparison with placing a BCBA on the certified salary schedule. Dr. Griffin expressed her concerns with finding a BCBA for this placement on the salary schedule. Mrs. Lenger mentioned that Dr. Dixon currently has two job openings for BCBAs with a salary of $90,000, but he does not offer insurance and the cooperative would. Dr. Griffin asked Mrs. Lenger to reach out to the Niles Township School district to see what their salary is for the BCBA position. The board asked Mrs. Lenger to provide them with the salary information from Niles Township School district once she receives it and they work on a salary schedule for the BCBA.

CONSENT AGENDA/ACTION ITEMS

Dr. Jill Griffin moved to approve the consent agenda including the regular board minutes, closed session minutes, and monthly bills. Dr. Pat Anderson seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Dr. Jill Griffin moved to approve the classroom lease agreements. Mr. Todd Dugan seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Dr. Jill Griffin moved to approve the preparation of the budget for FY25. Mr. Todd Dugan seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Dr. Jill Griffin moved to approve the job posting for a BCBA. Mr. Monty Aldrich seconded the motion. Roll call was taken with Members Voting, Yes 5-0.

ADJOURNMENT

Dr. Jill Griffin moved to adjourn the meeting at 10:26am. Dr. Pat Anderson seconded. Motion carried with Members Voting, Aye-5, Nay-0.

NEXT MEETING

The next meeting for the Region III Executive Board will be held on Wednesday, April 17, 2024 at 10:00 am.

Respectfully Submitted,

K Wieckhorst

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

April 17, 2024

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson at 10:07am. Roll was as follows:

Present: Dr. Jill Griffin, Mr. Monty Aldrich, Mr. Rob Miller, Mr. Todd Dugan, Dr. Kevin Bowman, Dr. Pat Anderson

Not in attendance:

RECOGNITION OF VISITORS: No visitors attended the meeting.

INFORMATIONAL ITEMS
Region Recognition
Mrs. Lenger shared with the board that she recognized her team at Lewis & Clark Elementary school. The team members recognized were Allie Kesler, Leah Crook, Jessica Perry and Nicky Clowers. She stated the team has been dealing with some challenging situations recently and they have remained positive and done a great job collecting data and problem solving. Mrs. Lenger also stated she recognized Kara Williams, OT, for moving her team forward with sharing her wealth of knowledge and making sure that the classroom teacher is a part of the OT team supporting the students.

CPI Tidbits
Mrs. Lenger shared with the board the CPI Tidbits Newsletter to share with their staff members. She stated the handout is on reflecting on their training and situations they have been placed in and working to improve on their skills.

Journeys Graduates
Mrs. Lenger shared with the board that there are two students who will be graduating this year from Journeys. She mentioned that one of those students has already completed his course work and the other will be finishing up in the next day or two. She stated that both of the students will be participating in their home districts graduation ceremony, one being from EAWR High School and the other from Civic Memorial High School.

TMC Meeting
Mrs. Lenger informed the board that she will be holding her Timely and Meaningful Consultation meeting on May 6, 2024 and the Region III office at 3pm. She stated she has been in contact with the coordinators about sending out letters to parents of homeschooled students and/or parochial schools to inform them about the meeting. She mentioned to the board she has not received anything from the state about projected allocation of funds for this year. Mrs. Lenger shared with the board last year's allocations by district which were Bethalto-$26,213, Bunker Hill-$0, East Alton-$1800, EA/WRHS-$5925, Southwestern-$10,455, and WR/Hartford-$0.

Maroon and Gold Engraving, ISVI School Business
Mrs. Lenger shared with the board that when she had been working with Jun Construction on the signage for Journeys school she had Kristy Duckels, VI teacher, look over them to make sure they were correct. Kristy found mistakes in the braille and the company Jun Construction used for the signs refused to correct them the way they needed to be. She stated that Kristy informed her that ISVI has a school business making the signs. Mrs. Lenger informed the board she ordered the signs through ISVI and they were easy to work with. She mentioned that Kristy has been paying attention when out in district buildings to make sure their signage is correct and everything looks correct.

DIRECTOR'S REPORT

Financial

Mrs. Lenger provided the budget update. The percentage of funds expended in each area of the budget is reported. She stated that nearly all budgeted amounts for Professional Development have been expended. She informed the board that our administrative budget is at 92%.

Personnel

Mrs. Lenger stated she is starting to look at needs for the 24-25 school year. She mentioned she just offered a teaching position for the transition room to a paraprofessional who is graduating. She informed the board that the current Interpreter is moving to Pre-K. She also informed the board she still has a need for one teacher for next year.

Current Programs

Mrs. Lenger provided an enrollment update. She mentioned that she continues to get referrals from the districts. She stated that East Alton had a student move in their district from Indiana who was placed in a behavior program similar to ours. She also stated that Journeys has a referral from WR/Hartford with the intake meeting next week.

ITEMS FOR DISCUSSION AND ACKNOWLEDGEMENT

Registered Behavior Technician Program

Mrs. Lenger stated that she spoke with Heather Lane, Director at Niles School District. She stated that Niles has been implementing this program since 2017. She mentioned they are a very large district and employ 9 BCBAs and pay their BCBAs off the certified staff salary schedule. She stated all of their BCBAs have at least a Master's degree. Niles School District runs a Registered Behavior Technician Program at least once a year depending on how many paraprofessionals they have interested in the program. The paraprofessionals have to have at least one year experience with the district before applying to be in the program. The training is 40 hours and runs 12 weeks. The paraprofessionals in the program stay after the students leave for 2 hours a day and Niles does not pay them for the training, however the district pays for the exam fees and certification cost. Once the paraprofessional completes the certification the district pays them a stipend of $1.00 more per hour. The district pays them through a stipend because if the paraprofessional decides not to renew the certification, which is a yearly process, then the district doesn't have to adjust the paraprofessionals contract. Dr. Griffin wanted to clarify that the Niles school district does not pay the paraprofessional for the training. Mrs. Lenger stated that is correct, unless some of the training is during the paraprofessionals normal work day. The BCBA's then provide supervision to the paraprofessionals 5% of the time doing behavior therapy responsibilities. She stated that Heather Lane was a wealth of knowledge and offered to share documents with her. Dr. Griffin asked if Mrs. Lenger had posted for the BCBA position yet. Mrs. Lenger stated she had posted to multiple sites including Indeed with hopes of reaching more applicants. Dr. Griffin suggested reaching out to local Universities to post on their job boards.

Press Policy Update:First Reading

Mrs. Lenger shared with the board Policy 114 and asked if anyone had any questions or concerns. The board did not have any comments on the proposed changes.

2.140 Communications To and From the Governing & Executive Boards-Review
2:260 Uniform Grievance Procedure-updated to incorporate a title change to 2:265
2:265 Title IX Grievance Procedure-title change
4:20 Fund Balances-review
4:110 Transportation-review
4:190 Targeted School Violence Prevention Program-Updated in response to Threat Assessment in Virginia Public Schools:Model Policies, Procedures, and Guidelines, 5th Ed.
5:10 Equal Employment Opportunity and MInority Recruitment-Legal References are Updated
5:20 Workplace Harassment Prohibited-Title is Updated to delete the term sexual harassment
5:100 Staff Development Program-Rewritten to streamline the school in-service training into eight categories
5:35 Compliance with the Fair Labor Standards Act-for review
5:40 Communicable and Chronic Infectious Disease-for review

5:300 Schedules and Employment Year-legal references updated
7:10 Equal Educational Opportunities-legal references updated
7:20 Harassment of Students Prohibited-updated in response to 105 ILCS 5/27-23.7 adding protected categories to the prohibition on bullying and a title change to 2:265
7:180 Prevention of and Response to Bullying, Intimidation, and Harassment-updated in response to 105 ILCS 5/27-23.7 requires districts to report verified allegations of bullying to ISBE and requires notification of parents within 24 hours

CONSENT AGENDA/ACTION ITEMS
Dr. Kevin Bowman moved to approve the consent agenda including the regular board minutes and monthly bills. Dr. Pat Anderson seconded the motion. Roll call was taken with Members Voting, Yes,6-0.

Mrs. Lenger stated there were a few changes in the language. The changes were the amount of insurance coverage, naming the classroom location as Bethalto East Primary School room A105, and the renewal/extension of the lease process. Dr. Pat Anderson moved to approve the Bethalto classroom lease agreement with noted changes. Mr. Todd Dugan seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

Dr. Pat Anderson moved to approve Journeys School calendar for the 24-25 school year. Dr. Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

Dr. Pat Anderson moved to approve employment of the ESY staff, Certified staff-Margaret Fitzgerald, Allie Kesler and Julie McDonald, Non-certified staff-Laura Kimbro, William McLemore, Jamie Fosnock, Amanda Dey, Sierra LaTempt, Sarah Link and Shawnery Davidson. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

Dr. Pat Anderson moved to approve the board meeting dates for the 24-25 school year with the presented changes. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

ADJOURNMENT
Mr.Todd Dugan moved to adjourn the meeting at 10:56am. Dr. Pat Anderson seconded. Motion carried with Members Voting, Aye-6, Nay-0.

NEXT MEETING
The next meeting for the Region III Executive Board will be held on Wednesday, May 15, 2024 at 10:00 am.

Respectfully Submitted,

K Wieckhorst

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

May 15, 2024

CALL TO ORDER
The meeting was called to order by Mr. Rob Miller, Chairperson at 10:06am. Roll was as follows:

Present: Dr. Jill Griffin, Mr. Monty Aldrich, Mr. Rob Miller, Mr. Todd Dugan, Dr. Kevin Bowman, Dr. Pat Anderson

Not in attendance:

RECOGNITION OF VISITORS: No visitors attended the meeting.

INFORMATIONAL ITEMS
Region Recognition
Mrs. Lenger shared with the board that she recognized her team at East Alton Wood River High School. The team members recognized were Marcy Tegel, Will McLemore, Amanda Dilks and personal care nurse, Heather Stewart. She stated the team responded to a student having a seizure who did not have a history of having them. The team did a great job remaining calm and supporting the student.

CPI Tidbits
Mrs. Lenger shared with the board the CPI Tidbits Newsletter to share with their staff members.

ESY
Mrs. Lenger informed the board that there are 27 students who qualify for extended school year services. Ten of these students are from district programs who need ESY services. She stated there will be 4 elementary ESY programs at Parkside in Bethalto and one high school program at EAWR High School. The Parkside program will be in attendance Monday-Friday, June 3-June 28, 2024 and EAWR High School program Monday-Thursday, June 3-July 3, 2024 with the exception of the Juneteenth holiday.

DIRECTOR'S REPORT
Financial
Mrs. Lenger provided the budget update. The percentage of funds expended in each area of the budget is reported. She stated that nearly all budgeted amounts for Professional Development have been expended. She informed the board that our administrative budget is almost completely expended. She stated she is currently using ESSER funds for ESY and a portion of Dr. Dixon's expenses which will not be available next school year. She informed the board that all the districts will be getting a reimbursement for a portion of the administrative fee for FY22 from PCG. PCG had a procedural change in the last year of how the fee was calculated quarterly and this reimbursement is the result of this change. Mr. Miller asked Mrs. Lenger for the due date for the IDEA grant to which she replied May 30, 2024. Mrs. Lenger also mentioned to the board that the allocations are still not available.

Personnel
Mrs. Lenger shared with the board that she has four applicants for the BCBA position. She stated she has already interviewed one applicant and hopes to have the other three applicants interviewed by the end of the week. She also informed the board she has two SLP applicants. Mr. Todd Dugan suggested to Mrs. Lenger to hold a special board meeting to ensure the hiring process for these vacancies. She also mentioned she received a resignation letter from one of the teachers, Ms. Jenna Brown. She stated that Ms. Brown took a position in the town where she resides. She mentioned she is still in need of two paraprofessionals, but she plans on offering a position to an applicant she interviewed yesterday.

Current Programs

Mrs. Lenger provided a list of programs and their locations with an approximate number of students who will be in each program for next school year. The Kindergarten program will be housed at Bethalto East with 5 students. There will be two 2nd-5th grade classrooms at Lewis & Clark Elementary:One classroom consisting primarily of students with Autism(5 students) and the other classroom is an ACT or BD room(4 students). There will be one 6th-8th grade room at Lewis & Clark Jr. High consisting of 4 students. There will be a 6th-8th grade Autism room at East Alton Middle consisting of 4 students. There will be a 9th-12th classroom at East Alton Wood River High School consisting of 9 students, and a transition room consisting of 3 students. Mrs. Lenger mentioned that 2 of the students at the high school will complete their requirements for graduation the first semester and she hopes to enroll them in the transition program for the second semester. She mentioned Journeys will have three classrooms with 5 students in each room to start the school year.

ITEMS FOR DISCUSSION AND ACKNOWLEDGEMENT

Registered Behavior Technician Program

Mrs. Lenger stated she plans on implementing the Registered Behavior Technician Program in the second semester to allow the BCBA to get acclimated to our programs. The paraprofessionals who are interested in the program would have to have at least one year experience before starting training. The training is 30 hours and the paraprofessionals would have to pass a test and then be supervised 5% of the time while doing behavior therapy responsibilities. Once the paraprofessional completes the certification the district pays them a stipend of $1.00 more per hour. Dr. Griffin asked why Mrs. Lenger wanted to delay the implementation of the program till the second semester. Mrs. Lenger stated she wanted some time to get the program set up and see where the interest is in the district and how many paraprofessionals are wanting to be trained. Dr. Griffin said she wants us to keep an open mind about the timeline in case we hire a BCBA who has already modeled the RBT program before, because she doesn't see behaviors getting any better. Mrs. Lenger asked the board if any of them had interest in having some of their paraprofessionals go through the RBT training program. The board stated they were all interested.

Press Policy Update:Second Reading

Mrs. Lenger shared with the board Policy 114 and asked if anyone had any questions or concerns. Mr. Todd Dugan asked why policy 2:270 was not listed as an update. Mrs. Lenger stated that not all policies pertain to Region III since it is a cooperative.

2.140 Communications To and From the Governing & Executive Boards-Review
2:260 Uniform Grievance Procedure-updated to incorporate a title change to 2:265
2:265 Title IX Grievance Procedure-title change
4:20 Fund Balances-review
4:110 Transportation-review
4:190 Targeted School Violence Prevention Program-Updated in response to Threat Assessment in Virginia Public Schools:Model Policies, Procedures, and Guidelines, 5th Ed.
5:10 Equal Employment Opportunity and MInority Recruitment-Legal References are Updated
5:20 Workplace Harassment Prohibited-Title is Updated to delete the term sexual harassment
5:100 Staff Development Program-Rewritten to streamline the school in-service training into eight categories
5:35 Compliance with the Fair Labor Standards Act-for review
5:40 Communicable and Chronic Infectious Disease-for review
5:300 Schedules and Employment Year-legal references updated
7:10 Equal Educational Opportunities-legal references updated
7:20 Harassment of Students Prohibited-updated in response to 105 ILCS 5/27-23.7 adding protected categories to the prohibition on bullying and a title change to 2:265
7:180 Prevention of and Response to Bullying, Intimidation, and Harassment-updated in response to 105 ILCS 5/27-23.7 requires districts to report verified allegations of bullying to ISBE and requires notification of parents within 24 hours

CONSENT AGENDA/ACTION ITEMS

Mr. Todd Dugan moved to approve the consent agenda including the regular board minutes and monthly bills. Dr.

Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes,6-0.

Dr. Jill Griffin moved to approve employment of the ESY staff, Certified staff-William McLemore and Quill Miller and Non-certified staff-Tammy Pickerill. Mr. Monty Aldrich seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

Dr. Jill Griffin moved to approve Press Policy 114 as presented. Mr. Todd Dugan seconded the motion. Roll call was taken with Members Voting, Yes, 6-0.

ADJOURNMENT
Mr. Monty Aldrich moved to adjourn the meeting at 10:34am. Dr. Pat Anderson seconded. Motion carried with Members Voting, Aye-6, Nay-0.

NEXT MEETING
The next meeting for the Region III Executive Board will be held on Tuesday, June 18, 2024 at 10:00 am.

Respectfully Submitted,

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE

EXECUTIVE MEETING

June 18, 2024

CALL TO ORDER
The meeting was called to order by Dr. Kevin Bowman, Board Member at 10:04am. Roll was as follows:

Present: Mr. Monty Aldrich, Mr. Todd Dugan, Dr. Kevin Bowman, Dr. Pat Anderson

Not in attendance: Dr. Jill Griffin, Mr. Rob Miller

RECOGNITION OF VISITORS: No visitors attended the meeting.

INFORMATIONAL ITEMS
Chairman of the Board 24-25
Mrs. Lenger informed the board that it is Southwestern's turn to serve as Chairman of the Board for the 24-25 school year. She also stated that it is Southwestern's turn to complete vision and hearing screenings at Journeys School this coming fall.

DIRECTOR'S REPORT
Current Programs/Personnel
Mrs. Lenger provided a list of programs and their locations with an approximate number of students who will be in each program for next school year. The Kindergarten program will be housed at Bethalto East with 4 students, 1 from Bunker Hill and 3 from Bethalto. The teacher of the Kindergarten program will be Allie Kesler and her paraprofessionals will be Leah Crook and Elaine Hamberg. There will be two 3rd-5th grade classrooms at Lewis & Clark Elementary:One classroom consisting primarily of students with Autism(5 students) and the other classroom is an ACT or BD room(4 students). The teacher of the Autism room will be Klaudia Taul and her paraprofessionals will be Jamie Fosnock and Jessica Perry. The teacher of the ACT/BD room will be Nicky Clowers and her paraprofessionals will be Laura Kimbro and Amanda Dilks. There will be one 6th-8th grade room at Lewis & Clark Jr. High consisting of 4 students. The teacher of this room is Brittany Carroll and her paraprofessional will be Kim McVey. There will be a 6th-8th grade Autism room at East Alton Middle consisting of 4 students. Maggie Fitzgerald will be the teacher and Cathy Davidson will be her paraprofessional. There will be a 9th-12th classroom at East Alton Wood River High School consisting of 9 students. Marcy Tegel will be the teacher with Will McLemore as the paraprofessional. We do have an opening for a **para**professional in this classroom. Our new transition room consisting of 3 students will be taught by Quill Miller and Jodie Elliott will be the paraprofessional. Journeys will have three classrooms with 5 students in each room to start the school year. The staff at Journeys remains the same as last year. The total number of students to start the year in a Region program will be 45.

Financial
Mrs. Lenger provided the budget update. The percentage of funds expended in each area of the budget is reported. She stated that Melinda is working on the final tuition bills and will have them out soon. She mentioned the administrative fee went over a little because of a worker compensation audit. She shared with the board a tuition comparison dating back to FY21. She informed the board they are still working on the budget numbers for the upcoming year.

Annual Report on Restraint and Time Out
Mrs. Lenger shared with the board the annual report on restraint and time out comparing FY20 thru FY24. She mentioned that everyone was doing a great job on using de escalation techniques when needed. She stated that last year we did not have any incidents and this year we only had one incident.

ITEMS FOR DISCUSSION AND ACKNOWLEDGEMENT

Resignation Letter

Mrs. Lenger informed the board she received a resignation letter from Jenna Brown who was a certified teacher. She stated Ms. Brown took a position closer to home.

New Teacher Mentor Program

Mrs. Lenger shared with the board her idea of implementing a new teacher mentoring program. She stated she would pair the new teachers with a mentor and have them meet and discuss how things are going periodically throughout the school year. Mrs. Lenger stated she will be asking for approval to pay the mentoring teacher a stipend of $250.

CONSENT AGENDA/ACTION ITEMS

Mr. Todd Dugan moved to approve the consent agenda including the regular board minutes and monthly bills. Mr. Monty Aldrich seconded the motion. Roll call was taken with Members Voting, Yes,4-0.

Dr. Pat Anderson moved to approve employment of Kaley Nicosia, SLP for East Alton and Bethalto. Mr. Monty Aldrich seconded the motion. Roll call was taken with Members Voting, Yes, 4-0.

Dr. Pat Anderson moved to approve employment of Genevieve Schuh, BCBA. Mr. Monty Aldrich seconded the motion. Roll call was taken with Members Voting, Yes, 4-0.

Mr. Monty Aldrich moved to approve employment of non certified staff, Kim McVey. Dr. Pat Anderson seconded the motion. Roll call was taken with Members Voting, Yes, 4-0.

Dr. Pat Anderson moved to approve employment of non certified staff, Jodi Elliott. Mr. Monty Aldrich seconded the motion. Roll call was taken with Members Voting, Yes, 4-0.

Mr. Todd Dugan moved to approve employment of non certified staff, Elaine Hamberg. Dr. Pat Anderson seconded the motion. Roll call was taken with Members Voting, Yes, 4-0.

Dr. Pat Anderson moved to approve the retirement of Mary Beth Paul. Dr. Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes, 4-0.

Mrs. Lenger informed the board that the Transition Program will be housed at First Presbyterian Church with our Journeys Program. The church is planning to lease their youth room and their library for the transition program. The room does not need to be modified. The additional rent is 1100.00 a month for both spaces.
Dr. Pat Anderson moved to approve the lease agreement amendment. Dr. Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes, 4-0.

Mrs. Lenger shared the insurance proposal with the board and is recommending Prairie State Insurance Cooperative (PSIC) for the package and Accident Fund for the Worker's Compensation.
Mr. Todd Dugan moved to approve the Commercial Insurance/Workers Compensation Renewal as presented. Dr. Pat Anderson seconded the motion. Roll Call was taken with Members Voting, Yes, 4-0.

Mr. Todd Dugan moved to approve the Teacher Mentor Stipend of $250 per teacher. Dr. Pat Anderson seconded the motion. Roll Call was taken with Members Voting, Yes, 4-0.

ADJOURNMENT

Dr. Kevin Bowman moved to adjourn the meeting at 10:32am. Dr. Pat Anderson seconded. Motion carried with Members Voting, Aye-4, Nay-0.

NEXT MEETING
The next meeting for the Region III Executive Board will be held on Wednesday, August 21, 2024 at 10:00 am.

Respectfully Submitted,

Katie Wieckhorst

Katie Wieckhorst, Administrative Assistant

Mr. Rob Miller, Chairperson