

## REGION III SPECIAL EDUCATION COOPERATIVE

### EXECUTIVE MEETING

August 21, 2019

#### CALL TO ORDER

The meeting was called to order by Dr. Jill Griffin, Chairperson Pro-Temp, at 1:32 p.m. Roll was as follows:

#### Present

Dr. Griffin

Mrs. Warnecke

Dr. Pearson (arrived 1:36)

Mr. Tuttle

Mr. Hacke

Dr. Anderson

#### CONSENT AGENDA

Dr. Anderson moved to approve the Consent Agenda as presented. Mr. Tuttle seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried.

#### RECOGNITION OF VISITORS

No visitors present

#### INFORMATIONAL ITEMS

Mrs. Lenger stated that Phillip 66 contacted her wanting to work together to promote our program and their efforts to support the community. Their team will come visit our program and take pictures. Dr. Griffin suggested getting a release from the parents.

Mrs. Lenger presented a list of Board meeting dates noting that March 25<sup>th</sup> is not the 3<sup>rd</sup> Wednesday of the month instead it would be the 4<sup>th</sup> Wednesday of the month.

Mrs. Lenger stated that Region III Beginning of the Year Meeting took place on August 5<sup>th</sup> at Corner Stone Church. Mandated reporter training was provided with great feedback from staff. Their training had only been online in the past. They were able to ask lots of questions. CPI training was also provided to staff by Kim Hood.

Mrs. Lenger stated that Dr. Dixon and doctoral students provided AIM training on August 7<sup>th</sup> at the Region Office and PEAK training on August 8<sup>th</sup> in O'Fallon and August 9<sup>th</sup> in Jerseyville. These trainings were open to all district employees.

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Mrs. Lenger stated Becky Baron, BCBA will provide parent training on September 24<sup>th</sup> at Civic Memorial High School. Mrs. Lenger is waiting on flyer from Becky and will send out ASAP. Diane Pruitt, Reading Specialist will provide training to staff on reading assessment procedures on September 27<sup>th</sup> which will be the first half day for Region staff and East Alton staff.

Mrs. Lenger stated Region staff formed a Professional Development Committee. The first activity will be a book study. They got the idea from Southwestern School District.

Ms. Lenger stated that some of the requests for needs assessment included: FBAs and BIPs, Writing through Present Levels, Writing Measureable Goals and Objectives, Accommodations and Modifications, Assistive Technology in Education, Instructional Strategies for Reading.

Mrs. Lenger stated the date for Madison County District Institute will be October 11<sup>th</sup>, 2019. She suggested an inclusive workshop day for all related service personnel in the cooperative that day. Ms. Lenger will work with coordinators to devise a plan. Dr. Griffin suggested asking coordinators what kind of training is needed in their districts.

Mrs. Lenger stated that Rich Ramsay will complete 6 certified teacher evaluations and 5 non-certified staff evaluations. Mrs. Lenger stated she will complete 9 certified staff evaluations and 9 non-certified staff evaluations.

Mrs. Lenger stated an open house was held on July 31<sup>st</sup> to welcome the new principal Richard Ramsay to Journeys. There was an active shooter training with Jersey County Sherriff's Department on August 14<sup>th</sup>. They will be visiting Journeys on a regular basis to establish a positive relationship with students. A BBQ is being scheduled in the next few weeks.

**DIRECTOR'S REPORT****FINANCIAL**

Mrs. Lenger presented the 2019-20 Region III Special Education Cooperative Budget. Mrs. Lenger explained that there are three parts to the budget; Flowthrough, which is

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the IDEA Part B and the IDEA Preschool Grant. These numbers are allocated by the state. Mrs. Lenger stated that 5% is reserved for professional development, 3% will flow back to the district and 2% will remain with Region III. Mrs. Lenger stated that the Region III Administrative Fee is based on public enrollment numbers. The third part of the budget is the Region III Tuition programs. Mrs. Lenger explained there is a 1% decrease in the Region III FY 20 budget overall compared to the FY 19 budget. Mrs. Lenger explained tuition costs have increased 3%, which includes board approved salary increases per the union contract. Administrative costs have decreased by 10%, which reflect new staff salaries and a decrease in expenses. IDEA grant allocations have decreased by 5%. IDEA grant allocations for PD have decreased by 4%.

Mrs. Warnecke asked why the IDEA grant is decreasing 5% each year. Mrs. Lenger stated she will look into it.

Mrs. Lenger presented the Administrative Outreach Report. Mrs. Lenger explained this is federal dollars disbursed to districts generated by the employees that provide services to Medicaid eligible students.

## PROGRAMS

Mrs. Lenger stated the current enrollment in CLIP is 18. There are 4 classrooms, 4 teachers, 6 paraprofessionals and 1 personal aide. Current enrollment at Journeys is 27. There are 5 classrooms, 5 teachers, and 7 paraprofessionals. Mrs. Lenger stated there is a teacher out on medical leave so students were disbursed to other classrooms until they return.

Mrs. Warnecke asked what the cost would be for the programs this year. Mrs. Lenger provided an estimated cost for the programs. Mr. Tuttle asked for the final figure of the Journeys program from last year. Mrs. Lenger stated she would send them the information.

## OTHER BUSINESS

Mrs. Lenger stated she is working on the Policy Manual update. The initial editing meeting is scheduled for September 17<sup>th</sup>.

Mrs. Lenger stated she had been discussing with districts the possibility of districts where our programs are housed entering our teachers and students into Skyward for easy attendance and grade data collection. Chrissy Malone

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from Wood River Hartford District stated she use to put teachers in Skyward so they could enter in the attendance without any problems. Wood River Hartford would like to set it up this way with our new middle school program.

**CLOSED SESSION**

Dr. Anderson moved to go into Closed Session at 2:19 p.m. Dr. Griffin seconded. Roll call was taken with Members Voting, Yes,6-0. Motion carried. Mr. Hacke moved to come out of Closed Session at 2:35 p.m. Roll call was taken with members voting, Yes,6-0. Motion carried.

**PERSONNEL**

Mr. Hacke moved to rehire Nicky Clowers, paraprofessional, and Sarah Nelson, paraprofessional. Dr. Griffin seconded. Motion carried with Members Voting Aye-6, Nay-0.

Mr. Hacke moved to hire Crystal Harlow, paraprofessional, Marsha Davis, paraprofessional, Chantel Isaacs, Interpreter, and Tracy Kistner, nurse. Mrs. Warnecke seconded. Motion carried with Members Voting, Aye 6, Nay-0.

The resignation of Brianna Mick, paraprofessional and Stormy Ringhausen was acknowledged.

Mr. Tuttle moved to approve the Administrator and Teacher Salary and Benefits Report-School Year 2019 as presented. Dr. Anderson seconded. Motion carried with Members Voting, Aye 6. Nay-0.

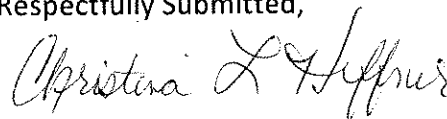
**ADJOURNMENT**

Mr. Hacke moved to adjourn the meeting at 2:46 p.m. Dr. Griffin seconded. Motion carried with Members voting Aye-6, Nay-0.

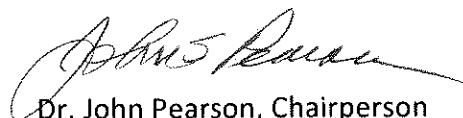
**GOVERNING BOARD MEETING**

Mrs. Lenger stated that the Governing Board Meeting will be held, Wednesday, September 18, 2019, 6:00 p.m. at Castelli's in Alton.

Respectfully Submitted,



Christina L. Heffner



Dr. John Pearson, Chairperson

**REGION III SPECIAL EDUCATION COOPERATIVE  
GOVERNING BOARD MEETING  
September 18, 2019**

**CALL TO ORDER**

The meeting was called to order by Dr. John Pearson, Chairperson at 6:19 p.m. Roll was as follows:

Present

Dr. Griffin, Bethalto #8  
Mr. Beierman, Bethalto #8  
Ms. Warnecke, East Alton #13  
Mr. Trout, East Alton #13  
Dr. Pearson, EA/WR HS #14  
Mr. St. Peters, EA/WR HS #14  
Mr. Tuttle, Jersey #100  
Ms. Perdun, Jersey #100  
Mr. Hacke, Southwestern #9  
Ms. Loy, Southwestern #9  
Dr. Anderson, WR-Hartford #15  
Ms. Harding, WR-Hartford #15

**MINUTES/ACTIONS**

Mr. Beiermann moved to approve the August 2018 to June 2019 minutes and past actions of the Region III Special Education Executive Board as presented. Mr. Trout seconded. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

**FY 20 BUDGET**

Mrs. Lenger presented the 2019-2020 Region III Special Education Budget. Mrs. Lenger explained in detail the three parts of the Budget: Flowthrough (IDEA Part B Grant and Preschool) Administrative and Tuition. Mr. St. Peters moved to approve the budget as presented. Ms. Harding seconded. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

**ADJOURNMENT**

Ms. Perdun moved to adjourn the meeting at 6:28 p.m. Mr. St. Peters seconded. Motion carried with Members Voting, Aye-6, Nay-0.

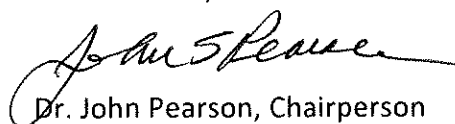
**NEXT MEETING**

The next meeting for the Region III Governing Board will be held September 2020.

Respectfully Submitted



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson

REGION III SPECIAL EDUCATION COOPERATIVE  
PUBLIC HEARING MEETING  
September 18, 2019

**CALL TO ORDER**

The meeting was called to order by Dr. John Pearson, at 1:35 p.m.  
Roll was as follows:

Present

Mr. Hacke

Dr. Anderson

Dr. Griffin

Ms. Warnecke

Dr. Pearson

Mr. Tuttle

**FINANCIAL**

Ms. Lenger presented the FY 2020 Region III Special Education Budget. Ms. Lenger explained that there are three parts to the budget; Flowthrough, which is the IDEA Part B and the IDEA Preschool Grant. These numbers are allocated by the state. Mrs. Lenger stated that 5% is reserved for professional development, 3% will flow back to the districts and 2% will remain with Region III. Also, \$5,000.00 is reserved for Independent Evaluations (IEE). Mrs. Lenger stated that the Region III Administrative Fee is based on public enrollment numbers. The third part of the budget is the Region III Tuition programs.

There were no public present. There were no questions or comments from the public.

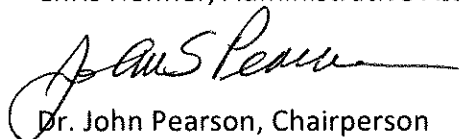
**ADJOURNMENT**

Dr. Griffin moved to adjourn the meeting at 1:40 p.m. Mr. Tuttle seconded. Motion carried with Members Voting, Aye-6, Nay-0.

Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson

**REGION III SPECIAL EDUCATION COOPERATIVE**

**EXECUTIVE MEETING**

**September 18, 2019**

**CALL TO ORDER**

The meeting was called to order by Dr. John Pearson, Chairperson, at 1:50 p.m. Roll was as follows:

Present

Dr. Griffin

Mrs. Warnecke

Dr. Pearson

Mr. Tuttle

Mr. Hacke

Dr. Anderson

**CONSENT AGENDA**

Dr. Anderson moved to approve the Consent Agenda as presented. Dr. Griffin seconded. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

**RECOGNITION OF VISITORS**

No visitors present

**INFORMATIONAL ITEMS**

Mrs. Lenger stated that on September 19<sup>th</sup>, Megan Allen and her team from Phillips 66 will visit Journeys. They will be taking pictures of the new construction room and kitchen as well as talk with staff about the other STEAM activities that they were able to supply with use of the grants received. Megan Allen stated they would like to post pictures on their Facebook account. Mrs. Lenger did receive almost all releases from parents and students. Mrs. Lenger stated she would also like to post pictures on Region III's Facebook account.

**DIRECTOR'S REPORT**

**FINANCIAL**

Mrs. Lenger supplied budget handouts. The budget spreadsheet was revised to include highlighted areas to improve organization and clarity.

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**PROGRAMS**

Mrs. Lenger presented the current enrollment for the CLIP and Journeys programs. Mrs. Lenger stated that we are getting full at Eastwood and may have to shuffle some students to Sherri Williams classroom. Mrs. Lenger stated there are 5 teachers with 1 out at Journeys, this position was not filled. Currently there are 2 classrooms at Journeys with 7 students.

Mrs. Lenger provided a schedule of trainings and assessments that Dr. Mark Dixon and his assistant Lindsay have provided. Also, included were upcoming inservices that will be provided by Dr. Dixon.

Mrs. Lenger presented the Behavior Coach services showing the service hours Mrs. Hood has provided in each district so far this school year.

**OTHER BUSINESS**

Mrs. Lenger informed the board that the first meeting with Boyd Ferguson from PRESS and the Region Committee will be September 25<sup>th</sup> to discuss the policy updates. The Committee consists of Mrs. Lenger, Rich Ramsay, Sherri Williams (union president), Tammy Pickerill, SLP.

Mrs. Lenger informed the board that she continues to have conversations with districts about how to handle the data entry for SIS. After contacting Skyward again, Chrissy Malone indicated that Skyward could not upload information to SIS for students from other districts. This is because of the way we assign our own RCDTS codes, which is a better way of tracking the data, however it inhibits our ability to use Skyward to upload to the state. Mrs. Lenger stated she is currently developing the course list and will share that with each district.

Mrs. Lenger stated she and Chris Heffner met with Jerome from Bushue HR on Tuesday, September 10<sup>th</sup>. Jerome gave a quote of 500.00 a month. Mrs. Lenger stated she will continue to look into possibly getting a lower rate. Mrs. Lenger asked Bethalto, Jersey and WR-Hartford districts what they are currently paying for the service.

Mrs. Lenger informed the board that districts must implement PA 101-0455 Threat Assessment procedure by December 21<sup>st</sup>, 2019. The threat assessment team must include a school district or



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special education cooperative employee serving the school district in each of the following categories: Administrator, Teacher, School Counselor, School Psychologist, School Social Worker, Law Enforcement Official. For our Journeys School, we do not have access to a counselor, psychologist, or social worker. If a threat occurs, can we use these staff members from the home district of the student involved? If we do not know what student is involved, should we use Jersey District staff because of proximity? Dr. Warnecke suggested Mary Pearson. Dr. Griffin stated that most outside services do not do threat assessment. Gateway is the only one she is aware of. No one is willing to do it because of the liability. Dr. Griffin stated we could access her staff if needed for her students.

Mrs. Lenger informed the board regarding PA 101-0478 Student Questioning by Law Enforcement that a parent or guardian must be notified before a student under 18, suspected of committing a criminal act, is questioned by law enforcement personnel. If parents cannot be contacted or present, ensure that a mental health professional is present. If this occurs at Journeys, can we use student's home district personnel? Dr. Pearson stated they have police come and take a student to the police station for questioning.

Mrs. Lenger informed the board she had met with the coordinators and continue to listen to webinars and read information concerning legislation on PA 101-0515 IEP Draft Forms, Service Logs, RtI. All districts are trying to be consistent with how they handle these new requirements, which are not unusual for special education. Mrs. Lenger feels everyone has a good handle on how to move forward. The president of IAASE stated that their team is working very hard with state legislators to address this during the veto session. He did emphasize that districts need to follow the requirements until notified otherwise.

**PERSONNEL**

**CLOSED SESSION**

Mr. Hacke moved to go into Closed Session at 2:13 p.m. Mr. Tuttle seconded. Roll call was taken with Members Voting, Yes, 6-0. Motion carried. Dr. Anderson moved to come out of Closed Session at 2:17 p.m. Dr. Griffin seconded. Roll call was taken with members voting, Yes, 6-0. Motion carried.

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**BUDGET**

Mrs. Lenger reviewed budget with the board. Dr. Griffin moved to approve the FY20 Region III Special Education Cooperative budget as presented. Mr. Tuttle seconded. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

**GOVERNING BOARD**

Mrs. Lenger reminded the members about the Governing Board Meeting that will be held tonight at Castelli's, 6:00 p.m.

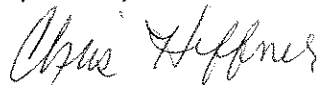
**ADJOURNMENT**

Mr. Hacke moved to adjourn the meeting at 2:25 p.m. Mr. Tuttle seconded. Motion carried with Members Voting, Aye-6, Nay-0.

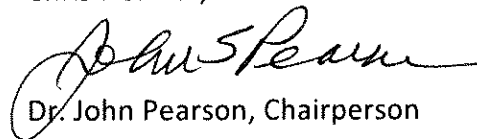
**NEXT MEETING**

The next meeting for the Region III Executive Board will be held, Wednesday, October 16th, 2019, 1:30 p.m., at the Region III office.

Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson

**REGION III SPECIAL EDUCATION COOPERATIVE**

**EXECUTIVE MEETING**

**October 16th, 2019**

**CALL TO ORDER**

The meeting was called to order by Dr. John Pearson, Chairperson, at 1:36 p.m. Roll was as follows:

Present

Not Present

Mrs. Warnecke

Dr. Griffin

Dr. Pearson

Mr. Tuttle

Mr. Hacke

Dr. Anderson

**CONSENT AGENDA**

Mr. Hacke moved to approve the Consent Agenda as presented. Mrs. Warnecke seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried.

Dr. Anderson moved to approve bills. Mr. Hacke seconded the motion. Roll call was taken with Members Voting, Yes 5-0. Motion carried.

**RECOGNITION OF VISITORS**

Mrs. Lenger introduced Donna Hoggatt, Auditor for Region III.

**INFORMATIONAL ITEMS**

Mrs. Lenger stated that on Friday, October 4<sup>th</sup>, Officers from the Jersey County Sherriff's Department came to Journeys and grilled hot dogs for the students and staff. The officers ate lunch and played kickball, volleyball and basketball with the students. Mrs. Lenger stated it was a very positive experience for all involved. The officers completed a lock down drill and reported that they "passed". Mrs. Lenger stated the officers were able to walk through the building to gain insight into the layout of the building in case of emergencies.

Mrs. Lenger stated professional development was held October 11<sup>th</sup> at Eastwood Elementary. Eastwood district and Cooperative staff met with Dr. Dixon's colleague and received training on the new PEAK assessment tool. There was a lot of positive feedback for this new training.

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**DIRECTOR'S REPORT**

**FINANCIAL**

Mrs. Hoggatt from Dennis Rose & Associates, P.C., presented the audit report for the 2018-2019 school year. Mrs. Hoggatt stated there was a clean opinion for the Region III financial records. She also stated that the financial reports were in good condition and there were no problems with internal procedures. Mrs. Lenger thanked Mrs. Hoggatt for coming.

**PROGRAMS**

Mrs. Lenger presented the current enrollment for the CLIP and Journeys programs. Mrs. Lenger stated there are 5 teachers with 1 out at Journeys, this position has not been filled. Mrs. Lenger stated there are two more students in Sherri Williams' classroom. Numbers are continuing to go up at Journeys. Mrs. Lenger stated Maria Day has not been replaced and are continuing to disburse the students to other classrooms.

Mrs. Lenger provided a schedule of trainings and assessments that Dr. Mark Dixon and his assistant Lindsay have provided.

Mrs. Lenger presented the Behavior Coach services showing the service hours Mrs. Hood has provided in each district so far this school year.

Mrs. Lenger informed the board she was approached by the Alton School District requesting to send two students to the Journeys program. Mrs. Lenger informed the board she would have room to take 2 to 4 students from Alton, with a contingency they would have to take back their students if there was not room for a member district's student. Mrs. Warnecke stated it would be a good idea to help with the cash flow, but was concerned what would happen if they left before the end of the school year. Mr. Tuttle suggested asking them to join the Cooperative and wanted Mrs. Lenger to give the board a cost, number of students and details of an agreement at the next board meeting.

October 16th, 2019

**OTHER BUSINESS**

Mrs. Lenger informed the board the committee met with Boyd Ferguson to begin the editing process. The next meeting is scheduled for November 13<sup>th</sup>.

Mrs. Lenger stated she met with the technology directors or other IT staff from most of the districts to discuss data information for SIS. It was decided that Region III staff would enter in teacher course assignments and student course assignments for students attending Region III Programs. District staff will continue to enter in attendance data. They should have received an email regarding this information.

Mrs. Lenger stated she has been in contact with Bushue HR and received a proposed contract from Bushue. Mrs. Lenger felt this was a necessary service that she should pursue after the discussion at the last board meeting. The contract is a three-year contract and will be covered by the administrative budget. Mr. Tuttle suggested asking them for a one-year contract.

Mrs. Lenger handed out behavioral data to each board member with information regarding isolation and restraint for their students.

**CLOSED SESSION**

Mr. Tuttle moved to go into Closed Session at 2:28 p.m. Mr. Hacke seconded the motion. Roll call was taken with Members Voting, Yes, 5-0. Motion carried. Mrs. Warnecke left closed session at 2:39 p.m. Mr. Hacke moved to come out of Closed Session at 2:42 p.m. Dr. Anderson seconded. Roll call was taken with members voting, Yes, 4-0. Motion carried.

**ACTION ITEMS**

Mr. Hacke moved to approve the Auditor's report as presented. Mr. Tuttle seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried. Mr. Hacke made a motion to approve Bushue HR contract. Mr. Tuttle seconded the motion. Roll call was taken Members Voting, Yes 4-0. Motion carried.

Mr. Hacke moved to approve the Bushue HR, Inc. contract. Mr. Tuttle seconded the motion. Roll call was taken with Members Voting, Yes 4-0. Motion carried.

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Mr. Tuttle moved to approve the hiring of Katie Scoggins, paraprofessional, Journeys and Alyssa Montano, paraprofessional, CLIP, LCMS. Mr. Hacke seconded. Roll call was taken with Members Voting, Yes 4-0. Motion carried.

Mr. Tuttle moved to approve the FMLA for Maria Day, Certified teacher, Journeys. Mr. Hacke seconded the motion. Roll call was taken with Members Voting, Yes 4-0. Motion carried.

Mr. Hacke moved to approve the FMLA for Kim Green, paraprofessional, CLIP, EAMS. Mr. Tuttle seconded the motion. Roll call was taken with Members Voting, Yes 4-0. Motion carried.

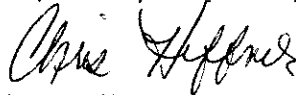
**ADJOURNMENT**

Mr. Hacke moved to adjourn the meeting at 2:44 p.m. Mr. Tuttle seconded. Motion carried with Members Voting, Aye-4, Nay-0.

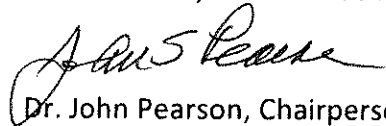
**NEXT MEETING**

The next meeting for the Region III Executive Board will be held, Wednesday, November 20th, 2019, 1:30 p.m., at the Region III office.

Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson

**REGION III SPECIAL EDUCATION COOPERATIVE**

**EXECUTIVE MEETING**

**November 20th, 2019**

**CALL TO ORDER**

The meeting was called to order by Dr. John Pearson, Chairperson, at 1:38 p.m. Roll was as follows:

Present

Dr. Griffin

Mrs. Warnecke

Dr. John Pearson

Mr. Tuttle

Mr. Hacke

Dr. Anderson

**CONSENT AGENDA**

Mr. Hacke moved to approve the Consent Agenda as presented. Mr. Tuttle seconded. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

Dr. Anderson moved to approve bills. Mrs. Warnecke seconded the motion. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

**RECOGNITION OF VISITORS**

No visitors were present.

**INFORMATIONAL ITEMS**

Mrs. Lenger informed the board that a Jersey 100 student housed at Journeys School taught an ACT lesson to two classrooms. The student had requested this opportunity in order to "spread positivity" and to work on her anxiety and fears. During her lesson she focused on the power of mindset and how your thoughts shape your actions. This was a huge step for this student and the teachers were very excited to see her get up in front of other students.

Mrs. Lenger stated last night there was a professional development training with Mark McCabe from Illinois Assistive Tech Program. Mr. McCabe presented information regarding assessment and common AT recommendations in schools. He also spoke about the services they have available. The presentation was from 3:30-5:30 p.m. on November 19th at Cornerstone Church in Bethalto. It was open to all district staff.

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Mrs. Lenger stated there was also a professional development on Advanced Behavior Training on Nov. 19th at Cornerstone Church with Kim Hood. Mrs. Hood met with Region staff and presented behavioral information and general information on students with a variety of disabilities.

**DIRECTOR'S REPORT**

**FINANCIAL**

Mrs. Lenger informed the Board the Annual Statement of Affairs was posted in the Alton Telegraph.

**PERSONNEL**

The resignation of Kim Green, paraprofessional, East Alton Middle School was acknowledged.

**PROGRAMS**

Mrs. Lenger stated the current enrollment at CLIP is 21. There are 4 classrooms, 4 teachers, 7 paraprofessionals and 1 personal aide. Current enrollment at Journeys is 30. There are 5 classrooms, 5 teachers, and 5 paraprofessionals. Mrs. Lenger stated she added the breakdown by programs on the handout per Mr. Tuttle's request. Mrs. Lenger stated there are two teachers out on medical leave. Jennifer Swanson is out in the CLIP program at Eastwood Elementary. A Region paraprofessional with a sub certificate is subbing until Jennifer returns. The other teacher is at Journeys so students are disbursed to other classrooms until she returns. Mrs. Lenger informed the board Journeys is getting very full. There is a sub interested if a 6<sup>th</sup> classroom is needed.

Mrs. Lenger provided a schedule of trainings and assessments that Dr. Mark Dixon and his assistant Lindsay have provided.

Mrs. Lenger presented the Behavior Coach services showing the service hours and trainings Mrs. Hood has provided in each district so far this school year. Dr. Anderson stated he needed CPI training in his district.

**OTHER BUSINESS**

Mrs. Lenger stated the committee met with Boyd Ferguson from IASB on November 13<sup>th</sup> to continue working on the policy updates. Things are going well and she hopes to wrap things up in the next two meetings.

Mrs. Lenger stated the office staff met with Jerome Pankey from Bushue HR, Inc. on November 6<sup>th</sup>. Mr. Pankey gave a list of information he will need for the next meeting that is scheduled December 18<sup>th</sup>.



**November 20th, 2019**

Behavioral data was handed out to each district.

Mrs. Lenger discussed the comparison of costs that was emailed and attached to the board packet regarding the Intergovernmental Agreement with Non-Member Districts. It is Mrs. Lenger's recommendation that we charge the daily rate for our program plus a one-time \$5,000 non-member district fee. Mrs. Lenger stated she had received requests for student placement from Alton and Edwardsville. Since sending out this data the Edwardsville student has moved to Missouri. The same day she was informed of this student moving, she received a request for another student. Currently, Dr. Dixon is working with this student but the program is not up and running yet so they would like to place the student in our program. Dr. Pearson stated the contract does not mention if it is an IEP student. He is concerned that a student with an IEP from an outside district cannot be removed from the program in order to make room for a member district's student if there is not an alternate placement available. Mrs. Lenger stated she would check with the lawyer.

Mr. Tuttle made a motion to approve the Intergovernmental Agreement with Non-Member Districts. Mr. Hacke seconded the motion. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

**CLOSED SESSION**

Dr. Anderson moved to go into Closed Session at 2:09 p.m. Dr. Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 6-0. Motion carried. Mr. Tuttle moved to come out of Closed Session at 2:14 p.m. Dr. Griffin seconded. Roll call was taken with members voting, Yes, 6-0. Motion carried.

**ACTION ITEMS**

Dr. Griffin moved to approve the hiring of Jennifer Tapen, paraprofessional at Journeys. Mr. Tuttle seconded. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

Mr. Hacke made a motion to approve the hiring of Victoria Beachum, paraprofessional, CLIP program at East Alton Middle School. Dr. Anderson seconded the motion. Roll call was taken Members Voting, Yes 6-0. Motion carried.

**EXECUTIVE MEETING**

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**November 20th, 2019**

Mr. Tuttle made a motion to approve the hiring of Sarah Link, part time, COTA position. Dr. Griffin seconded the motion. Roll call was taken Members Voting, Yes 6-0. Motion carried.

**ADJOURNMENT**

Dr. Anderson moved to adjourn the meeting at 2:16 p.m. Mr. Tuttle seconded. Motion carried with Members Voting, Aye-6, Nay-0.

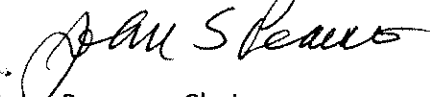
**NEXT MEETING**

The next meeting for the Region III Executive Board will be held, Wednesday, December 18<sup>th</sup>, 1:30 p.m., at the Region III office.

Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson

**REGION III SPECIAL EDUCATION COOPERATIVE**

**EXECUTIVE MEETING**

**December 18th, 2019**

**CALL TO ORDER**

The meeting was called to order by Dr. John Pearson, Chairperson, at 1:38 p.m. Roll was as follows:

Present

Dr. Griffin

Mrs. Warnecke

Dr. John Pearson

Mr. Tuttle

Mr. Hacke

Dr. Anderson

**CONSENT AGENDA**

Dr. Griffin moved to approve the Consent Agenda as presented. Mr. Hacke seconded. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

Dr. Griffin moved to approve bills. Mrs. Warnecke seconded the motion. Roll call was taken with Members Voting, Yes 6-0. Motion carried.

**RECOGNITION OF VISITORS**

No visitors were present.

**INFORMATIONAL ITEMS**

Mrs. Lenger informed the board of the proposed amendment to Emergency Ruling-Isolation and Restrain. The proposed amendment to the school code was attached. The main points of the amendment were physical restraint or time out shall not be used as discipline or punishment under no circumstances. Isolated time out is prohibited. Time out can be used for therapeutic purposes with trained staff member in the room. Time out and restraint can only be used when the student is in imminent danger to himself or others. Prone physical restrain is prohibited. Supine physical restrain is permitted when certain criteria are met. Mrs. Lenger stated that since the emergency ruling was implemented, there were 30 incidents of isolation and restrain sent to the state. Joe Sanders turned off the magnetic door. Mrs. Lenger stated she felt like the code was being followed but so far has not received any feedback from the state. Mrs. Warnecke stated she sent form to Teri Engler to review.

**December 18th, 2019**

Mrs. Lenger stated there were some fun activities during December. One of the activities was a door decorating contest. Some of the students got involved. One student in particular worked to complete his classes in order to get free time to design and create the door decorations for Mrs. Paul's room. This door won the prize. The students received a pizza party and Mrs. Paul received a gift certificate.

**DIRECTOR'S REPORT****FINANCIAL**

Mrs. Lenger updated the board on the estimated tuition cost based on student numbers in the programs. The initial CLIP budget was \$29,184.01 and as of December it is estimated to be \$26,530.92. The initial Journeys budget was \$24,454.23 and as of December it is estimated to be \$22,231.30. Mrs. Lenger reminded the board that this is an estimate and can change through the year due to student and staff numbers.

**PERSONNEL**

The resignation of Tiffany Flowers, paraprofessional, Journeys School was acknowledged.

Mrs. Lenger informed the board there had been an increased number of significant behaviors with a few students since Thanksgiving break in our elementary programs. With the emergency ruling regarding no isolated time out, we are restraining more often when students are very aggressive. In addition, when a staff member must be in the same room with a student who is escalated, it takes two staff members. When students are restrained, it often takes three staff; two to restrain and one to supervise. Mrs. Lenger stated they are working with both the behavioral coach and Dr. Dixon to prevent the behaviors. In addition, in order to prevent behaviors, she is trying to provide even more one on one attention, using walks to cool down, etc. This takes more staff to support the needs of these students. Mrs. Lenger would like to add an additional paraprofessional which would cost \$11, 285.32 for the remainder of the school year. This would increase CLIP tuition \$512.97 per student or \$27, 043.89 per student.

**PROGRAMS**

Mrs. Lenger stated the current enrollment at CLIP is 21. There are 4 classrooms, 4 teachers, 7 paraprofessionals and 1 personal aide. Current enrollment at Journeys is 34. We have opened a 6<sup>th</sup>

**December 18th, 2019**

classroom and expect Maria Day back on January 7<sup>th</sup>. There are 5 classrooms, 6 teachers, and 6 paraprofessionals.

Mrs. Lenger provided a schedule of trainings and assessments that Dr. Mark Dixon and his assistant Lindsay have provided.

Mrs. Lenger presented the Behavior Coach services showing the service hours and trainings Mrs. Hood has provided in each district so far this school year. Mrs. Lenger stated Mrs. Hood has been at Eastwood a lot due to behaviors. Dr. Dixon may be coming up with a form to submit to Coordinators stating what the recommendations were.

**OTHER BUSINESS**

Mrs. Lenger informed the board she included an attachment regarding Threat Assessment Procedures. Rich Ramsay has developed this procedure and has been in communication with the sheriff's office. The team will meet in January to discuss procedures and ensure understanding of the process. Mrs. Lenger was under the impression it had to be approved by the board. She has included the plan. Mrs. Lenger stated she is still going through Creditable Threats and Guns and Assaults with Press Policy.

**CLOSED SESSION**

Dr. Griffin moved to go into Closed Session at 2:15 p.m. Mr. Tuttle seconded the motion. Roll call was taken with Members Voting, Yes, 6-0. Motion carried. Mr. Tuttle moved to come out of Closed Session at 2:25 p.m. Dr. Griffin seconded. Roll call was taken with members voting, Yes, 6-0. Motion carried.

**ACTION ITEMS**

Dr. Griffin moved to approve the hiring of an additional paraprofessional at Eastwood. Mr. Tuttle seconded the motion. Roll call was taken with Members Voting, Ayes-6, Nay-0, Motion carried.

Mr. Hacke made a motion to approve the FMLA request for Jennifer Swanson, teacher at Eastwood. Mr. Tuttle seconded the motion. Roll call was taken Members Voting, Ayes-6, Nay-0, Motion carried.

Dr. Griffin moved to review and approve the Threat Assessment Procedures for Journeys School. Mr. Tuttle seconded the motion. Roll call was taken Members Voting, Aye-6, Nay-0, Motion carried.

**EXECUTIVE MEETING**

**PAGE 4**

**December 18th, 2019**

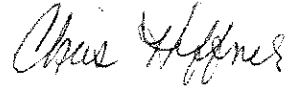
**ADJOURNMENT**

Mr. Hacke moved to adjourn the meeting at 2:31 p.m. Mrs. Warnecke seconded. Motion carried with Members Voting, Aye-6, Nay-0.

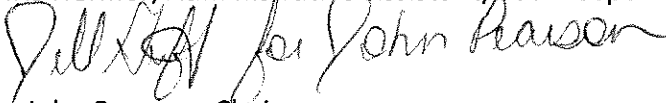
**NEXT MEETING**

The next meeting for the Region III Executive Board will be held, Wednesday, January 15<sup>th</sup>, 1:30 p.m., at the Region III office.

Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson

**REGION III SPECIAL EDUCATION COOPERATIVE**

**EXECUTIVE MEETING**

**January 15<sup>th</sup>, 2020**

**CALL TO ORDER**

The meeting was called to order by Dr. Jill Griffin, Chairperson, at 1:34 p.m. Roll was as follows:

Present

Not Present

Mr. Hacke

Dr. Pearson

Dr. Anderson

Dr. Griffin

Mrs. Warnecke

Mr. Tuttle

**CONSENT AGENDA**

Dr. Griffin moved to approve the Consent Agenda as presented. Mr. Tuttle seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried.

Mr. Hacke moved to approve bills. Dr. Griffin seconded the motion. Roll call was taken with Members Voting, Yes 5-0. Motion carried.

**RECOGNITION OF VISITORS**

No visitors were present.

**INFORMATIONAL ITEMS**

Mrs. Lenger informed the board of the IAR testing dates March 25<sup>th</sup>-April 8<sup>th</sup> for the Region programs. DLM testing will be March 11<sup>th</sup>-May 6<sup>th</sup> for all districts. PSAT testing will be April 14<sup>th</sup>-16<sup>th</sup>. SAT testing is scheduled for March 25<sup>th</sup>.

Mrs. Lenger informed the board of the FY 21 needs for middle school, high school classrooms, technology services, and VI itinerant services.

**DIRECTOR'S REPORT**

**FINANCIAL**

Mrs. Lenger informed the board the Cooperative is eligible to submit a School Maintenance Project Grant application to help cover the cost of security upgrades at Journeys School. Mrs. Lenger stated she added things to last year's list. She would like to add numbers 4 through 9. Currently, Journeys does not have a secure entrance. Mrs. Lenger met with Alan Churchman, Director of Transportation and Facilities, and Darren Wilson, Maintenance

**January 15<sup>th</sup>, 2020**

Director, to discuss security needs which include: exterior security cameras, exterior security system with microphone, lock/unlock mechanism for front door, all exterior doors replaced (front, side, kitchen, boiler room, 2 gym), exterior lighting, key fobs for exterior doors (front, side and kitchen), metal door for gym, 1 room door replaced, and interior door handles. Mr. Churchman is in the process of getting estimates. He states his staff could complete some of the work but may have to contract some of the work out. Mr. Churchman roughly estimated the project to cost \$70,000 but will have a more detailed estimate in 2 weeks. Mrs. Lenger requested approval to complete and submit the application, which is due by February 14<sup>th</sup>, 2020.

**PERSONNEL**

Employment, Madison Duke, paraprofessional at Eastwood.

**PROGRAMS**

Mrs. Lenger stated the current enrollment at CLIP is 21. There are 4 classrooms, 4 teachers, 7 paraprofessionals and 1 personal aide. Current enrollment at Journeys is 35. There are 6 classrooms. Journeys will be getting 2 more students.

Mrs. Lenger provided a schedule of trainings and assessments that Dr. Mark Dixon and his assistant Lindsay have provided.

Mrs. Lenger presented the Behavior Coach services showing the service hours and trainings Mrs. Hood has provided in each district so far this school year. Mrs. Lenger stated Mrs. Hood will have an Initial CPI and refresher training scheduled soon.

**OTHER BUSINESS**

Mrs. Lenger provided handouts regarding the Special Education Child Count and Behavioral Data to individual districts.

**CLOSED SESSION**

Mr. Tuttle moved to go into Closed Session at 2:08 p.m. Dr. Griffin seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried. Mr. Tuttle moved to come out of Closed Session At 2:11 p.m. Dr. Griffin seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried.



January 15<sup>th</sup>, 2020

**ACTION ITEMS**

Mr. Hacke moved to approve to complete and submit the School Maintenance Program Grant Application. Dr. Griffin seconded the motion. Roll call was taken with Members Voting, Ayes 5, Nay-0. Motion carried.

Dr. Griffin moved to approve the hiring of Madison Duke, paraprofessional, Eastwood CLIP program. Mr. Hacke seconded the motion. Roll call was taken with Members Voting, Ayes-5, Nay-0, Motion carried.

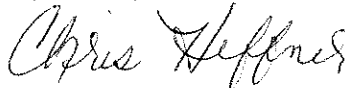
**ADJOURNMENT**

Mr. Tuttle moved to adjourn the meeting at 2:13 p.m. Mr. Hacke seconded. Motion carried with Members Voting, Aye-5, Nay-0.

**NEXT MEETING**

The next meeting for the Region III Executive Board will be held, Wednesday, February 19<sup>th</sup>, 1:30 p.m., at the Region III office.

Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson

**REGION III SPECIAL EDUCATION COOPERATIVE**

**EXECUTIVE MEETING**

**February 19<sup>th</sup>, 2020**

**CALL TO ORDER**

The meeting was called to order by Dr. John Pearson, Chairperson, at 1:30 p.m. Roll was as follows:

<u>Present</u>	<u>Not Present</u>
Mr. Hacke	Dr. Griffin
Dr. Anderson	
Mrs. Warnecke	
Dr. John Pearson	
Mr. Tuttle	

**CONSENT AGENDA**

Mr. Tuttle moved to approve the Consent Agenda including approval to keep closed session minutes closed, as presented. Mr. Hacke seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried.

Mr. Tuttle moved to approve bills. Dr. Pearson seconded the motion. Roll call was taken with Members Voting, Yes 5-0. Motion carried.

**RECOGNITION OF VISITORS**

No visitors were present.

**INFORMATIONAL ITEMS**

Mrs. Lenger informed the board of the technology services needed for FY 21 which included website maintenance, iPad/computer maintenance, computer support, purchasing, downloading apps, email setup and maintenance, coordinating wireless connectivity with all school districts, coordinating keyless entry with all school districts, and camera monitoring. A list of technical needs was included in the packet.

Mrs. Lenger informed the board they will receive a Needs Assessment survey via [surveymonkey.com](https://www.surveymonkey.com). Mrs. Warnecke suggested sending the survey to coordinators instead of the board. This survey would cover information needed for the IDEA grant for FY21.

**DIRECTOR'S REPORT**

**FINANCIAL**

Mrs. Lenger stated she had received estimates for the security project at Journeys School and were included in the board packet.

**February 19th, 2020**

The School Maintenance Project Grant application has been submitted.

**PERSONNEL**

**CLOSED SESSION**

Mr. Tuttle moved to go into Closed Session at 1:55 p.m. Mr. Hacke seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried. Mr. Hacke left meeting at 2:20 p.m. Mr. Tuttle moved to come out of Closed Session at 2:25 p.m. Mrs. Warnecke seconded. Roll call was taken with Members Voting, Yes 4-0. Motion carried.

Mrs. Lenger informed the board that Jeremiah Harvey, Certified Teacher, Journeys school has requested FMLA leave from February 3<sup>rd</sup>-28<sup>th</sup>, 2020 to care for his mother.

Mrs. Lenger stated that Jennifer Swanson will return from FMLA on February 20<sup>th</sup>, 2020 and will be placed at the Journeys program to help with an increase of enrollment there. She will share a classroom with Christy Stanfill and service our middle school students.

Mrs. Lenger informed the board there are currently unfilled paraprofessional positions. The CLIP program will have approximately 19 students. There will continue to be a need for at least 4 classrooms next school year, and will also continue to have a need for more classrooms at the Journeys program. Therefore, she is not recommending a reduction in force this year.

Mrs. Lenger provided the Seniority list for board review.

**PROGRAMS**

Mrs. Lenger stated the current enrollment at CLIP is 21. There are 4 classrooms, 4 teachers, 7 paraprofessionals and 1 personal aide. Current enrollment at Journeys is 38. There are 6 classrooms, 7 teachers, and 8 paraprofessionals.

Mrs. Lenger provided a list of consultation services and locations provided by Dr. Mark Dixon, BCBA.

February 19<sup>th</sup>, 2020

Mrs. Lenger presented the Behavior Coach services showing the service hours and trainings Mrs. Hood has provided in each district so far this school year. Each board member received documentation of specific services provided through January.

**OTHER BUSINESS**

Mrs. Lenger stated she met with special education coordinators and Dr. Pearson regarding the need for a high school classroom next school year to service two students that will be freshmen. Dr. Pearson will be able to house a high school program. If EAWR district would have other students that would need the services of this type of classroom, he would have to consider staffing it at the district level.

Mrs. Lenger provided data sheets on behavioral data. Time out and restraint information was included.

**ACTION ITEMS**

Mrs. Warnecke moved to approve posting the job vacancy for the CLIP High School teaching position for next school year. Dr. Anderson seconded the motion. Roll call was taken with Members Voting, Ayes 4, Nay-0. Motion carried.

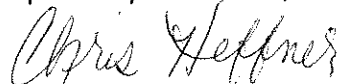
**ADJOURNMENT**

Mr. Tuttle moved to adjourn the meeting at 2:35 p.m. Dr. Anderson seconded. Motion carried with Members Voting, Aye-4, Nay-0.

**NEXT MEETING**

The next meeting for the Region III Executive Board will be held, Wednesday, March 25<sup>th</sup>, 1:30 p.m., at the Region III office.

Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson

**REGION III SPECIAL EDUCATION COOPERATIVE**

**EXECUTIVE MEETING**

**March 25<sup>th</sup>, 2020**

**CALL TO ORDER**

The meeting was called to order by Dr. Patrick Anderson, Pro Tempore Chairperson, at 1:39 p.m. Roll was as follows:

Present

Not Present

Mrs. Warnecke

Dr. Griffin

Mr. Tuttle

Dr. John Pearson

Mr. Hacke

Dr. Anderson

**CONSENT AGENDA**

Mr. Hacke moved to approve the Consent Agenda as presented. Mrs. Warnecke seconded. Roll call was taken with Members Voting, Yes 4-0. Motion carried.

Mr. Hacke moved to approve bills. Mrs. Warnecke seconded the motion. Roll call was taken with Members Voting, Yes 4-0. Motion carried.

**RECOGNITION OF VISITORS**

No visitors were present.

**INFORMATIONAL ITEMS**

Mrs. Lenger informed the board of the resignation of Katie Scoggins, paraprofessional, Journeys School and Heather Fencel, paraprofessional at Journeys School. Mrs. Lenger asked approval for the employment of Kinsey Tittsworth, paraprofessional, Journeys School.

**PERSONNEL**

**CLOSED SESSION**

Mr. Tuttle moved to go into Closed Session at 1:41 p.m. Mrs. Warnecke seconded. Roll call was taken with Members Voting, Yes 4-0. Motion carried. Mr. Tuttle moved to come out of Closed Session at 1:46 p.m. Mr. Hacke seconded. Roll call was taken with Members Voting, Yes 4-0. Motion carried.

**EXECUTIVE MEETING**

**PAGE 2**

**March 25th, 2020**

**ACTION ITEMS**

Mr. Tuttle moved to dismiss Jennifer Swanson, teacher, Eastwood Elementary. Roll call was taken with Members Voting, Ayes 4, Nay-0. Motion carried.

Board acknowledged the resignations of Katie Scoggins, paraprofessional, Journeys School and Heather Fencel, paraprofessional, Journeys School.

Board tabled hiring Kinsey Tittsworth, paraprofessional, Journeys School at this time due to the school shutdown.

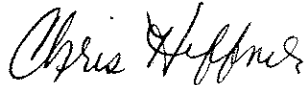
**ADJOURNMENT**

Dr. Anderson moved to adjourn the meeting at 1:49 p.m. Mr. Hacke seconded. Motion carried with Members Voting, Aye-4, Nay-0.

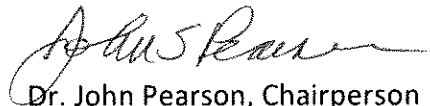
**NEXT MEETING**

The next meeting for the Region III Executive Board will be held, Wednesday, April 15th, 1:30 p.m., at the Region III office.

Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson

**REGION III SPECIAL EDUCATION COOPERATIVE**

**EXECUTIVE MEETING**

**April 15th<sup>th</sup>, 2020**

**CALL TO ORDER**

The meeting was called to order by Dr. John Pearson, Chairperson, at 1:34 p.m. Roll was as follows:

Present

Not Present

Mr. Kyle Hacke

Dr. Patrick Anderson

Dr. Jill Griffin

Mrs. Emily Warnecke

Dr. John Pearson

Mr. Brad Tuttle

**CONSENT AGENDA**

Mr. Hacke moved to approve the Consent Agenda and approve bills as presented. Dr. Griffin seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried.

**RECOGNITION OF VISITORS**

No visitors were present.

**INFORMATIONAL ITEMS**

**Graduates**

Mrs. Lenger informed the board there are 3 students due to graduate in May. Two of the three students have already completed their course work for the semester. The other student is working slowly while schools are closed and anticipated to graduate.

**Remote Learning Update**

Mrs. Lenger stated she is meeting weekly with all staff via Google Hangout to discuss students, how services are provided, what is working and what is not working, supporting families and keeping connected and healthy. Currently they are using a remote learning plan for each student because our services are individualized.

April 15th, 2020

**FINANCIAL**

**School Maintenance Project Grant**

Mrs. Lenger informed the board the SMP grant in the amount of \$29,100 was approved to update security for the Journeys building. Member districts are required to match the amount of the grant. Mrs. Lenger presented two options. The project cost would be split evenly in which all districts would pay \$4840 or it would be based on child count for each district. The breakdown of the cost was given to board members.

**Journeys Building Lease Agreement**

Mrs. Lenger informed the board she would like to increase the Journeys building lease from 2 years to 5 years in consideration of the improvements to the building. Mr. Tuttle stated he would like to table for the May board meeting. He needs to discuss this with his board members first.

**IDEA Allocations and Change in Funding Disbursement FY 21**

Mrs. Lenger informed the board IDEA funding disbursements will go directly to districts beginning FY 21. Preliminary allocations are posted on the ISBE website.

**Consolidated District Plan**

Mrs. Lenger stated that districts are now required to submit grant information through the Consolidated District Plan, which includes the IDEA grant application. The board had previously agreed to have Region III continue to complete the grant application, however, this discussion occurred before the Consolidated District Plan was required. This process is more steam lined at this time. Mrs. Lenger stated it made more sense for the districts to complete this process in house and support them through this change in procedure. Mrs. Lenger stated she would send them a copy of what was sent last year from the district so they could see how the information was used to fill out the budget pages. Board members asked to table for May board meeting so they could discuss this with their staff.



April 15th, 2020

**ADMINISTRATIVE  
STAFF SALARIES**

Mrs. Lenger stated attached to the board packet are figures for consideration of salary increases for Katie Wieckhorst, administrative assistant, Chris Heffner, bookkeeper, and herself. In the previous 3 years, the board has approved a raise that matches the increase of staff salary according to the CBA. Board members stated they did not receive this attachment. Mrs. Lenger will forward to them and table for the May board meeting.

**OTHER BUSINESS**

**Revision of Articles of Joint Agreement-First Reading**

Mrs. Lenger stated attached to the board packet was the proposed language amendments in red with previous language marked with a strike through. It includes updated language for Evidence Based Funding in place of Personnel Reimbursement and reimbursement for professional development activities.

**Journeys Calendar 2020-2021**

Mrs. Lenger presented the Journeys Calendar to the board. The calendar includes 4 School Improvement Days to allow the entire classroom staff to participate in collaborative professional development. Students would dismiss at 12:00 p.m. Mr. Tuttle stated he had concerns about transportation on those days and would need to discuss with his transportation department. Mrs. Lenger stated she will discuss calendar with Mr. Ramsay and table for the May meeting.

**ACTION ITEMS**

Mrs. Warnecke moved to use district child count to match grant money for the School Maintenance Project. Dr. Griffin seconded the motion. Roll call was taken with Members Voting, Ayes 5, Nay-0. Motion carried.

Mr. Hacke moved to authorize Region III to prepare the budget for FY21. Mrs. Warnecke seconded the motion. Roll call was taken with Members Voting, Ayes 5, Nay-0. Motion carried.

**EXECUTIVE MEETING**

**PAGE 4**

**April 15th, 2020**

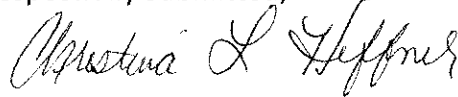
**ADJOURNMENT**

Mr. Hacke moved to adjourn the meeting at 2:30 p.m. Dr. Griffin seconded. Motion carried with Members Voting, Aye-5, Nay-0.

**NEXT MEETING**

The next meeting for the Region III Executive Board will be held, Wednesday, May 20th, 1:30 p.m., at the Region III office.

Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper

  
Dr. John Pearson, Chairperson

**REGION III SPECIAL EDUCATION COOPERATIVE**

**EXECUTIVE MEETING**

**May 20<sup>th</sup>, 2020**

**CALL TO ORDER**

The meeting was called to order by Dr. John Pearson, Chairperson, at 1:33 p.m. Roll was as follows:

Present

Mrs. Jennifer Weber, Proxy Bethalto

Mrs. Emily Warnecke

Dr. John Pearson

Mr. Brad Tuttle, arrive 1:35 p.m.

Dr. Patrick Anderson

Not Present

Dr. Jill Griffin

Mr. Kyle Hacke

**CONSENT AGENDA**

Mrs. Warnecke moved to approve the Consent Agenda and approve bills as presented. Dr. Anderson seconded. Roll call was taken with Members Voting, Yes 4-0. Motion carried.

**RECOGNITION OF VISITORS**

No visitors were present.

**INFORMATIONAL ITEMS**

**Graduates**

Mrs. Lenger informed the board there were 5 graduates from the Journeys Program this year. Two students from Bethalto, two from Jersey 100 and one from EAWR High School. That would bring the total graduates from the Journeys program to 33.

**Remote Learning Update**

Mrs. Lenger informed the board the students and staff are wrapping up remote learning. Mrs. Lenger stated she was happy with everyone's performance and had 50 % of Journeys students complete their course work. Journeys will end instruction on May 20<sup>th</sup>. All other programs will end on May 18<sup>th</sup>, following the districts schedule where they are housed. There will be one student who will receive an incomplete for the semester due to a history of truancy that continued into the remote learning period. Registration paperwork was sent to 19 families within the member districts. So far 9 families confirmed they will participate in remote learning through the extended school year, June 22-July 23.

May 20th, 2020

**Planning for 2020-2021 School Year**

Mrs. Lenger stated she was aware that discussions are taking place about next year and what that will look like for our students. There will be many things to consider. If students and staff will have to wear masks when they return. There maybe a need to order clear masks for students and staff who interact with individuals with hearing impairment. How do we handle situations when students will not keep a mask on their face?

Special lanyards have been ordered for staff who interact with students who use a newer style FM system so that staff do not have to share the lanyard. Each teacher who interacts with these students will be given a lanyard. The lanyards are provided at not cost from the FM system distributor.

**Timely and Meaningful Consultation Meeting**

Mrs. Lenger informed the board the Timely and Meaningful consultation meeting was held on May 15<sup>th</sup>, 2020 at 1:00 p.m. via Google. The required documents will have to be uploaded to the IDEA Flow Through Consolidated Application.

**AIM/PEAK Training**

Mrs. Lenger informed the board Dr. Dixon will have AIM/PEAK Refresher training on August 6<sup>th</sup>, 2020 at Cornerstone Church in Bethalto. The Coordinators are aware of this training.

**FINANCIAL**

**Grant Pre-Qualification Requirements**

Mrs. Lenger reminded the districts they will need to complete the following in order to prepare grants. Complete Internal Controls Questionnaire, Organization Risk Assessment, and DUNNS number.

**IDEA Funding Allocations and Application Process**

Mrs. Lenger stated an email was sent out last week and was included in the board packet regarding the IDEA grant application and expenditure reports. After discussing with a few board members and coordinators, she recommends that Region III

continue to complete this process for districts with the understanding that districts can choose to complete the process in house.

**Inservice Allocation and Professional Development**

Mrs. Lenger attached the IDEA funding allocation and Professional Development Plan for board members.

**Independent Education Evaluation Line Item**

Mrs. Lenger informed the board Region III had held a total of \$5,000 from the grant to cover costs incurred through request for Independent Education evaluations. This cost was split between the districts. Region III will no longer hold this line item in the budget. Districts may need to allocate IDEA funds for this purpose.

**Administrative Staff Salaries/Contract**

Mrs. Lenger attached figures for consideration of salary increases for Katie Wieckhorst, administrative assistant, Chris Heffner, bookkeeper, and herself. In the previous 3 years, the board has approved a raise that matches the increase of staff salary according to the CBA.

Rich Ramsay's salary is included on the document but is not part of the administrative fee. His salary is part of the Journeys program tuition bill.

**PERSONNEL**

Mrs. Lenger informed the board of the resignation of Christy Stanfill, Journeys program teacher and Paula (Barton) Bradford, CLIP program teacher.

Mrs. Lenger requested the board hire Allison Kesler, CLIP program teacher, Margaret Fitzgerald, Journeys program, and Kelly Wheat, Journeys program teacher effective August 10<sup>th</sup>, 2020.

**PROGRAMS**

**Audiology Services**

Mrs. Lenger informed the board that BASCC will increase contract days for audiology services to 30 days.

Mrs. Lenger provided a list of Region programs, number of staff and students in each program.

**OTHER BUSINESS**

**Revision of Articles of Joint Agreement**

Mrs. Lenger attached the revisions to the Articles of Joint Agreement. The revisions include changing "Personnel Reimbursement" to "Evidence Based Funding," reimbursement of professional development cost not to exceed 2 % exclusion of all language regarding unspent IDEA funds to be returned to districts.

**Journeys Calendar 2020-2021**

Mrs. Lenger stated the Journeys calendar was revised and removed the school improvement early dismissal days, and added 2 full day school improvement days.

**Journeys Flyer**

Mrs. Lenger provided the new Journeys flyer to the board. Mrs. Lenger stated she worked with Mr. Ramsay to develop the flyer to help promote this successful program our member districts support.

**CLOSED SESSION**

Mr. Tuttle moved to go into Closed Session at 2:21 p.m. Mrs. Warnecke seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried. Mrs. Tuttle moved to come out of Closed Session at 2:38. Mrs. Warnecke seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried.

**ACTION ITEMS**

Mr. Tuttle moved to approve the employment of Allison Kesler, CLIP program teacher effective August 10<sup>th</sup>, 2020. Mrs. Warnecke seconded the motion. Roll call was taken with Members Voting, Ayes-5, Nays-0. Motion carried.

Mr. Tuttle moved to approve the employment of Kelly Wheat, Journeys Program teacher effective August 10<sup>th</sup>, 2020. Mrs. Warnecke seconded the motion. Roll call was taken with Members Voting, Ayes-5, Nays-0. Motion carried.

Mrs. Warnecke moved to approve the employment of Margaret Fitzgerald; Journeys Program teacher pending successful completion of LBS1 program effective August 10<sup>th</sup>, 2020.

Dr. Anderson seconded the motion. Roll call was taken with Members Voting, Ayes-5, Nays-0. Motion carried.

Mr. Tuttle moved to approve the administrative staff salary to match the CBA approved increase of 2.50% for Katie Wieckhorst, Chris Heffner, and Messina Lenger. Mrs. Warnecke seconded the motion. Roll call was taken with Members Voting, Ayes-5, Nays-0. Motion carried.

Mrs. Warnecke moved to approve the Journeys Calendar 2020-2021. Dr. Anderson seconded the motion. Roll call was taken with Members Voting, Ayes-5, Nays-0. Motion carried.

Members requested to table the revision of Articles of Joint Agreement.

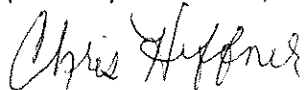
**ADJOURNMENT**

Mrs. Warnecke moved to adjourn the meeting at 2:50 p.m. Mr. Tuttle seconded. Motion carried with Members Voting, Aye-5, Nay-0.

**NEXT MEETING**

The next meeting for the Region III Executive Board will be held, Wednesday, June 17th, 1:30 p.m., at the Region III office.

Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson

PROXY-

I, Jill Griffin, as a member of the Executive Board of Region III Special Education Cooperative do hereby delegate my attendance and vote, if necessary to Jen Weber, for him/her to act in my absence on any issue raised at the May 20<sup>th</sup>, 2020 Board meeting.

Jill Griffin  
Signature

5-19-20  
Date



**REGION III SPECIAL EDUCATION COOPERATIVE**

**EXECUTIVE MEETING**

**June 17th<sup>th</sup>, 2020**

**CALL TO ORDER**

The meeting was called to order by Dr. John Pearson, Chairperson, at 1:33 p.m. Roll was as follows:

Present

Not Present

Dr. Jill Griffin

Mr. Brad Tuttle

Mrs. Emily Warnecke

Dr. John Pearson

Mr. Kyle Hacke

Dr. Patrick Anderson, remote access

**CONSENT AGENDA**

Dr. Griffin moved to approve the Consent Agenda and approve bills as presented. Mrs. Warnecke seconded. Roll call was taken with Members Voting, Yes 5-0. Motion carried.

**RECOGNITION OF VISITORS**

No visitors were present.

**INFORMATIONAL ITEMS**

**Extended School Year**

Mrs. Lenger informed the board Region III will continue with remote learning for instruction and related services during the extended school year.

**Journeys Building Cleaning and Sanitizing Plan**

Mrs. Lenger provided the board members the Journeys building cleaning and sanitizing plan.

**FINANCIAL**

**Lease Agreements**

Mrs. Lenger informed the board Jersey School District 100 is requesting a rent increase for the Journeys building. Board members discussed the increase and length of lease agreement. Dr. Pearson, Mrs. Warnecke and Mrs. Lenger will discuss this information with Mr. Tuttle on a date to be determined.

June 17th, 2020

Mrs. Lenger stated there is currently a two-year agreement with East Alton District 13 for three classrooms. This agreement runs through the end of the upcoming school year. The classroom at the middle school is too small for three ninth graders and a seventh grader in a wheelchair who also has a nurse. East Alton does not have a larger classroom available. Mrs. Lenger is requesting to revise the current lease to 2 classrooms.

Mrs. Lenger informed the board she has requested the use of a high school classroom at East Alton Wood River High 14 to accommodate the 3 ninth grade students and 1 seventh grade student.

**PROGRAMS**

**Annual Report on Incidents of Isolation and Restraint**

Mrs. Lenger provided the board members the annual report on incident of isolation and restraint.

**OTHER BUSINESS**

**Revision of Articles of Joint Agreement, Second Reading**

Mrs. Lenger presented the second reading of the Articles of Joint Agreement to the board.

**Region III Cooperative Board Policy Manual, First Reading**

Mrs. Lenger provided the policy manual to the board and discussed highlighted changes that were specific to Region III.

**ACTION ITEMS**

Board will table Journeys lease agreement at this time. Information that was discussed at board meeting will be shared with Mr. Tuttle on a date to be determined.

Dr. Griffin moved to approve the East Alton High School lease agreement. Mrs. Warnecke seconded the motion. Roll call was taken with Members Voting, Ayes 5, Nay 0. Motion carried.

Mr. Hacke moved to approve the revised Journeys calendar. Dr. Griffin seconded the motion. Roll call was taken with Members Voting, Ayes 5, Nay 0. Motion carried.

Mr. Hacke moved to approve the revised Articles of Joint Agreement. Dr. Griffin seconded the motion. Roll call was taken with Members Voting, Ayes 5, Nay 0. Motion carried.

EXECUTIVE MEETING

June 17th, 2020

PAGE 3

Dr. Griffin moved to approve the Treasurer's Bond. Mr. Hacke seconded the motion. Roll call was taken with Members Voting, Ayes 5, Nay 0. Motion carried.

Dr. Griffin moved to approve the FY 21 Board Meeting dates. Mr. Hacke seconded the motion. Roll call was taken with Members Voting, Ayes 5, Nay 0. Motion carried.

Dr. Griffin moved to approve the revised East Alton District lease agreement. Mr. Hacke seconded the motion. Mrs. Warnecke abstained from the voting. Roll call was taken with Members Voting, Ayes 4, Nay 0. Motion carried.

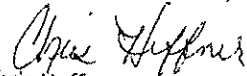
ADJOURNMENT

Mr. Hacke moved to adjourn the meeting at 3:07 p.m. Mrs. Warnecke seconded. Motion carried with Members Voting, Aye-5, Nay-0.

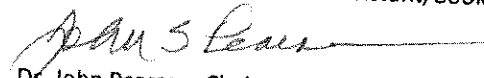
NEXT MEETING

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Respectfully Submitted,



Chris Heffner, Administrative Assistant/Bookkeeper



Dr. John Pearson, Chairperson